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e-Governance Group
Department of Electronics and Information Technology
New Delhi – 110003

Minutes of the Project Review and Steering Group (PRSG) Meeting for e-District Pilot Project, 25th February 2013.

1.   The meeting of the Project Review and Steering Group (PRSG) Meeting for e-District Pilot Project was held on 25th February at 2:00 PM in PMU Conference Room, 4th Floor, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi 110003.

2.   *List of Attendees is placed at Annexure I.*

3.   Shri Pravin Chandekar, Additional Director, DeitY, presented the agenda and explained the salient features of each point. The agenda papers are placed at Annexure II.

AGENDA NO. 1 & 2: PRESENTATION BY EACH STATE ON STATUS OF PILOT PROJECT AND REVIEW OF PROGRESS OF EDISTRICT PILOT PROJECT

4.   The PRSG was apprised of the current implementation status of e-District Pilot Project in 15 States. The implementation status comprising of the Physical Progress and the Financial Progress was presented as per details mentioned in the agenda papers. Progress of each of the States was reviewed by Joint Secretary (eGov) and following comments were provided to the States.

i.   Kerala

State apprised that certificate related services are live in both the pilot districts and by end of March 2013, all services related to Certificates will be rolled out in all districts of the State. Joint Secretary (eGov), DeitY instructed that the State should expedite the launch of remaining services selected under under the pilot project before 31st March 2013 and STQC certification for all other 9 categories should be completed by end of March 2013. Joint Secretary (eGov) also requested the State to submit the pending UCs at the earliest.

ii. Orissa

State conveyed that 6 services are being rolled-out in both the pilot districts of the State, the remaining services are not live because Government Orders are yet to be issued by the State. Joint Secretary (eGov), DeitY stated that all services should go-live by 15th March 2013 and STQC certification for all modules should be completed in March 2013. It was also emphasized that GOs for the remaining categories of services should be issued at the earliest. State was also requested to submit the pending UCs at the earliest.

iii. Rajasthan

Rajasthan stated that Software Testing is under progress – UAT has been done for 7 services (4 categories). These services will be offered for STQC certification in March 2013. The application development is under progress for remaining services. State was instructed to complete the application development process for all the services at the earliest and STQC certification and go-live of 7 services should be done by end of March 2013. Joint Secretary raised concerns over the delay in implementation of eDistrict Pilot project in Rajasthan and mentioned that the State was running behind the schedule and hence needs to expedite development and STQC certification.

iv. West Bengal

State conveyed that STQC certification has been completed and services are live except for PDS and Revenue Court. JS (eGov) emphasized that State should start the closure procedure of the pilot project and submit the pending UCs by 15th March 2013.

v. Tamil Nadu

State informed that 4 categories of services have been rolled out in 3 districts and by March 2013, remaining 3 districts will be rolled out. JS (eGov) emphasized that State should resolve the issue of State Portal hosting eDistrict services. It was requested that an email be sent to DeitY regarding this issue for expediting this with C-DAC. JS (eGov) also directed that development of remaining categories should be expedited and be completed by March 2013 and pending UCs should also be submitted at the earliest to enable the release of next installment.

vi.   Punjab

State informed that 16 services have been rolled out and by 15th April 2013 all services will be rolled-out. STQC certification is under progress for 6 services. JS (eGov) conveyed that STQC certification for all services should be done at the earliest and pending UCs should be sent at the earliest – by 1st week of March 2013.

vii.   Bihar

State informed the meeting that all mandatory category services are live and STQC security testing is under progress. JS (eGov) communicated that the State should complete the STQC testing at the earliest. It was highlighted that the UCs are pending for long time and the State should send the UCs in the next 7 days to enable the release of next installment.

viii.   Assam

State informed that pilot project is closed – STQC certified and UCs submitted. JS (eGov) asked the State to take up project closure activities and complete this by end of March 2013. DeitY will share the template of closure report with the State. The template is attached with the minutes and is also being mailed to all states.

ix.   Madhya Pradesh

Under Secretary, Govt. of Madhya Pradesh informed the meeting that 8 services are live in all 5 pilot districts and STQC testing of eDistrict application is in progress. JS (eGov) emphasized that STQC testing should be prioritized and should be completed by 15th March 2013. It was also conveyed that State should roll-out the remaining services and close the pilot project by end of March 2013. Pending UCs should also be submitted to DeitY at the earliest.

x.   Uttar Pradesh

State apprised the status that STQC testing is pending and there is a issue of support from NIC team in this regard. State was instructed to send a communication in this regard to take up the issue at DeitY level. Director (eGov) recommended that following the completion of the STQC certification, state should initiate the project closure activities and also highlighted that pending UCs should be submitted at the earliest.

xi.   Uttarakhand

The state informed that 5 services are live in the pilot district (Pauri). Application is ready for all the services and STQC testing of the same has been initiated. The meeting was also informed that Government orders are yet to be issued. JS (eGov), expressed concern over the slow progress of the pilot project in the State. The State was instructed to complete all the activities of pilot project by March 2013. State should also submit the pending UCs at the earliest. State was requested to share month-wise transaction report.

Note: (1) Maharashtra could not participate due to VC connectivity issues.
  (2) Jharkhand could not participate as it was a State Holiday.
  (3) Haryana & Mizoram could not participate.

AGENDA NO. 3: EXTENSION OF THE DURATION OF THE EDISTRICT PILOT PROJECT

Chairman opined that one of the objective of the e-District pilot project was to give a roadmap for the complete State-wide rollout (with reference to , Section 3.6 of Pilot Implementation Guidelines, Jan 2009). With the State-wide rollout in full swing in all of the above pilot States (Refer progress of these States in Annexure III), undue extension to pilot would undermine the state-wide rollout. It may be noted that several extensions have been given in the past and any further extension may delay and jeopardise the progress of the state-wide rollout. Synergies of the state-wide rollout could be realized in completing the remaining activities of the pilot. States need to ensure the completion of Pilot activities by March 2013.

PRSG strictly instructed all the pilot States to complete all the pilot activies by March 2013. Subsequently three months time should be used constructively to furnish all the reports to DeitY to meet the closure requirements from IFD(format attached in Annexure IV). June, 2013 would mark the end of the Pilot phase.

Following timelines should be adhered to:

 I. March, 2013 Pilot States complete the Pilot Project
 II. April, 2013 Piltot States submit a draft completion report to DeitY
 III. May, 2013 all the formalities for closure of the pilot project shall be completed by DeitY
 IV. June, 2013 Pilot would be closed formaly in all the pilot States

AGENDA NO. 4: CLARIFICATION ON LAST MILESTONE "RFP FOR STATEWIDE ROLLOUT" FOR E-DISTRICT PILOT PROJECT AS PER NICSI RFP

PRSG was briefed on the background of the issue by Director (eGov). On behalf of DeitY, NICSI has empanelled four consulting firms as Implementing Support Agency (ISA) for pilot States. As per the work order issued by NICSI to the ISAs the last milestone to be achieved by the ISAs under the e-District Pilot Project was preparation of RFP for statewide rollout. Now under the National Rollout of e-District MMP, the scope of work of SPMU also includes preparation of RFP for statewide rollout. The direct overlap of this milestone of Pilot ISAs and SPMU for National Rollout need to be resolved. With SPMU onboard and working in all 15 pilot States (refer progress of Pilot States in Annexure III), Pilot ISAs are reluctant to start on this work. In absence of pilot ISAs' achievement of this last milestone, financials of pilot are left unclosed, leading to States not being able to close the pilot project. Many States and ISAs have sought DeitY intervention on this issue.

While having a detailed discussion on the issue, chairman sought opinions from all the States present. PRSG unanimously recommended that, in view of the SPMU consultants working on preparation of RFP for State wide rollout, the last milestone from the scope of ISAs of pilot project i.e **Preparation of RFP for State wide rollout** may be substituted with the **i) preparation of DPR for State wide rollout** and **ii) assess State for physical and financial progress for successful closure of the pilot project**. Official closure of Pilot project would mark the end of this milestone for ISA consultants. The project completion report would be circulated to States and ISA's to start working on the closure reports as described above. Formal orders in this regard would be issued after securing internal approvals within DeitY.

5. The meeting ended with a vote of thanks to the Chair.

Annexure I

List of participants of the PRSG Meeting for e-District pilot Project held on 25th February 2013 at 2:00 PM in the PMU Conference Room, 4th Floor, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi 110003.

1. Dr. Rajendra Kumar, Joint Secretary, DeitY
2. Shri. Gaurav Dwivedi, Director, DeitY
3. Shri. Pravin Chandekar, Additional Director, DeitY
4. Smt. Shefali Dash, DDG, NIC
5. Shri. Prakash Motwani, Scientist 'F', STQC
6. Dr. Rajesh Narang, CTO, NeGD
7. Shri. Vishwadeep Srivastava, Senior Consultant, NeGD, Meeting convener
8. Shri. Koushlendra Singh, Senior Consultant, NeGD
9. Shri. Ramendra Verma, Project Manager, NPMU
10. Shri. Raghunath Krishnagiri, Senior Consultant, NPMU
11. Shri. Biplab Das, Senior Consultant, NPMU
12. Shri. Amit Shukla, Consultant, NPMU
13. Shri. Murad Butt, Consultant, NPMU
14. Participants from States (through Video Conference)

AGENDA NOTE

for

Program Review and Steering Group (PRSG) Meeting
e-District Pilot Project

Date   :   8th February 2013
Venue   :   PMU Conference Room, Electronics Niketan
Time   :   10:00 AM onwards

Agenda No.	Agenda Subject
1	Presentation by each State on Status and Issues including reasons for the non completion of the project within the stipulated time frame. 1. Kerala 2. Orissa 3. Rajasthan 4. Tamil Nadu 5. Punjab 6. Bihar 7. Assam 8. Haryana 9. Jharkhand 10. Madhya Pradesh 11. Maharashtra 12. Uttarakhand 13. Mizoram 14. West Bengal 15. Uttar Pradesh
2 2.1	Review of the progress of the pilot project: Discussions on closure of pilot project in States where pilot is completed
3	Discussions on the need of extension of the pilot project.
4	Discussions on clarification on last milestone "RFP for Statewide rollout" for e-District Pilot Project as per NICSI RFP