

**Department of Electronics and Information Technology**

**New Delhi – 110003**

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**Minutes of the Meeting of Northern States held for Regional Capacity Building Workshop on National roll out of E-District MMP on 18th October 2012 at First Floor Room No. 1007 Electronic Niketan 6 CGO Complex New Delhi 110003.**

1) The workshop was convened on 18th October, 2012 at 9.30 AM on the First Floor, Room No. 1007, Electronics Niketan, 6 CGO Complex, New Delhi in the presence of representatives from DeitY, Government of India and State / UT eDistrict teams comprising of participants from State / UT IT departments, SDA, SeMT and SPMU. List of participants is attached at Appendix I.

2) The focus of workshop was to discuss and understand the eDistrict MMP approach, implementation strategy and plans of States / UTs from the perspective of the following to enable completion of project in a time bound manner by aligning to the Integrated Framework for Delivery of Services under eDistrict project:

- a) Service Portfolio
- b) Technical Architecture
- c) Unbundling of the SI RFP
- d) Implementation Timelines

3) The workshop started with a Welcome Note by Sh. Gaurav Dwivedi, Director, DeitY and was followed by an introduction, objectives and expectations from the Workshop. This was followed by a presentation by Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY, on Integrated Service Delivery Framework, Outcome Driven Approach, Harmonization of existing components and services, Transition Architecture and Implementation Guidelines.

4) State-wise presentations were delivered by the following States on their approach to state-wide rollout of eDistrict:

- a) Chandigarh
- b) Delhi
- c) Haryana
- d) Himachal Pradesh
- e) Jammu & Kashmir
- f) Punjab
- g) Rajasthan
- h) Uttarakhand
- i) Uttar Pradesh

5) The highlights of presentations from 9 participating States / UTs mentioned above were as follows :

Sl. No.	State / UT	No. of Service Categories	No. of Services	Software Application Strategy	Unbundling of Model SI RFP	Implementation Timelines
1	Chandigarh	10 (5+5)	63	<p>Preference to adopting an existing eDistrict application of other pilot State</p> <ul style="list-style-type: none"> <li>• Faster Deployment</li> <li>• Lower Risk (Financial and Technological)</li> </ul> <p>Application Software to be customized / developed and deployed by SI empanelled by DeitY</p> <p>Integration with Sampark Centres, SDC, SWAN , State Portal and NSDG</p>	No unbundling of the Scope.	<p>i. Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 19-10-12</p> <p>ii. Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 31-01-13</p> <p>iii. SI selection : 31-03-12</p> <p>iv. Go-live of atleast 10 services : 30-09-13</p> <p>v. Go-live of atleast 25 services : 31-01-14</p> <p>vi. Go-live of atleast 25% of districts: NA</p> <p>vii. Go-live of atleast 50% of districts: NA</p> <p>viii. Go-live of atleast 75% of districts: NA</p> <p>ix. Go-live of 100% of districts: 31-01-14</p>
2	Delhi	11(5+6)	28	<p>Integration of currently running applications.</p> <p>New SI / NIC to enhance present application or to launch new services</p>	May get unbundled – NIC for Application and SI for other work. NIC option has not yet been finalized.	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 31-10-2012</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 30-12-2012</p> <p>SI selection : 30-01-13</p> <p>Selection of eDistrict Managers : 10-02-13</p> <p>Go-live of atleast 10 services : 01-05-2013</p> <p>Go-live of atleast 25 services : 08-06-2013</p> <p>Go-live of atleast 25% of districts: 19-07- 2013</p> <p>Go-live of atleast 50% of districts: 21-08- 2013</p> <p>Go-live of atleast 75% of districts: 20-09- 2013</p> <p>Go-live of 100% of districts: 20-10- 2013</p>
3	Haryana	3 (1+2)	16	Adopting eDistrict application developed for	NIC for Application and	Decisions on Portfolio of services, Implementation

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				<p>the Pilot district.</p> <p>Existing agency is NIC – need to decide on continuing with NIC or non-NIC agency</p> <p>The study of e-District application of other states is in process</p>	for others leverage Hartron empanelled vendors.	<p>Architecture, Bundling of component under SI RFP : December 2012</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : January 2013</p> <p>SI selection : February 2013</p> <p>Selection of eDistrict Managers : January 2013</p> <p>Go-live of atleast 10 services : July 2013</p> <p>Go-live of atleast 25 services : October 2013</p> <p>Go-live of atleast 25% of districts: 02July 2013</p> <p>Go-live of atleast 50% of districts: October 2013</p> <p>Go-live of atleast 75% of districts: January 2014</p> <p>Go-live of 100% of districts: March 2014</p>
4	Himachal Pradesh	19 (2+4+13)	62	<p>State's SSDG SI's scope also includes developing the back-end workflow system for departments.</p> <p>SSDG SI will integrate with back-end systems developed by NIC.</p>	<p>NIC and SSDG SI for Application and for others leverage HPSEDC empanelled vendors.</p> <p>Data Digitization to be done by external vendor.</p>	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : T0+1/2 month</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : T0+ 1.3 month</p> <p>SI selection : T0+ 2</p> <p>Selection of eDistrict Managers : T0 + 1 month</p> <p>Go-live of atleast 10 services : T0 + 6 months</p> <p>Go-live of atleast 25 services : T0 + 12 months</p> <p>Go-live of atleast 25% of districts: T0 + 13 months</p> <p>Go-live of atleast 50% of districts: T0 + 16 months</p> <p>Go-live of atleast 75% of districts: T0 + 19 months</p> <p>Go-live of 100% of districts: T0 + 22 months</p>

Sl. No.	State / UT	No. of Service Categories	No. of Services	Software Application Strategy	Unbundling of Model SI RFP	Implementation Timelines
5	Jammu & Kashmir	10 (5+5)	48	Take application from other States.	To be decided	To be decided
6	Punjab	11(6+5)	16	<p>Punjab is a Pilot State with 2 districts and 47 Services in the scope. These services meet the 10 service category criteria, and are high volume citizen centric services.</p> <p>The Pilot e-District Application shall be used for State wide roll out.</p> <p>In the subsequent phase, the prospective SI shall be required to upgrade the Pilot application to add configuration functionality to add a new service with minimum coding efforts.</p>	New SI to be selected for all activities.	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : 31-10-2012</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : 30-11-2012</p> <p>SI selection : 31-01- 2012</p> <p>Selection of eDistrict Managers : 31-12-2012</p> <p>Go-live of atleast 10 services : 31-03-2013</p> <p>Go-live of atleast 25 services : 31-06-2013</p> <p>Go-live of atleast 25% of districts:</p> <p>Go-live of atleast 50% of districts:</p> <p>Go-live of atleast 75% of districts:</p> <p>Go-live of 100% of districts: 31-10-2013</p>
7	Rajasthan	13 ( 5 + 8)	37	<p>Pilot application will be on priority and expected to Go-Live in January 2013</p> <p>‘USING EXISTING APPLICATIONS + PILOT eDA APPLICATION’ will be our strategy for faster roll out as it has all the services envisaged for state wide roll out. In short term, all the applications including eDA will be integrated with eMitra and in long term with SSDG/ State portal to enable delivery through CSC and eMitra kiosk network.</p>	SI RFP (based on the Model SI RFP, issued by DeitY) will be floated by February- March 2013	<p>Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : December 2012</p> <p>Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : Feb – March 2013</p> <p>SI selection : July 2013</p> <p>Selection of eDistrict Managers : Aug- Sept 2013</p> <p>Go-live of atleast 10 services : Already Live</p> <p>Go-live of atleast 25 services : October 2013</p> <p>Go-live of atleast 25% of districts: September 2013</p> <p>Go-live of atleast 50% of</p>

Sl. No.	State / UT	No. of Service Categories	No. of Services	Software Application Strategy	Unbundling of Model SI RFP	Implementation Timelines
						districts: October 2013 Go-live of atleast 75% of districts: November 2013 Go-live of 100% of districts: December 2013
8	Uttarakhand	10 (5 + 5)	29	Adopting legacy application of own State or other State.	Select an SI to undertake all activities.	Decisions on Portfolio of services, Implementation Architecture, Bundling of component under SI RFP : October 2012 Release of SI RFP and other RFPs (in case of unbundling of the scope) by States / UTs : Nov 2012 SI selection : Jan 2013 Selection of eDistrict Managers : Dec 2013 Go-live of atleast 10 services : Mar 2013 Go-live of atleast 25 services : August 2013 Go-live of atleast 25% of districts: - Go-live of atleast 50% of districts: - Go-live of atleast 75% of districts: - Go-live of 100% of districts: December 2013
9	Uttar Pradesh	10 (5 + 5)	26	Opting for a new application by a new SI.	To be decided, Apex Committee Meeting on 25 <sup>th</sup> Oct 2012	State is keen to adhere to the timelines as desired by DeitY, GOI

6) There were discussions on the following issues / concerns raised by States and DeitY:

a) Chandigarh

- i) DeitY requested that DPR be submitted before 22<sup>nd</sup> Oct 2012 so that it can be considered to be put up to approval by EC in its next meeting on 25<sup>th</sup> Oct 2012.
- ii) UT requested for waiving off the requirement to form DeGS since UT has only one district and the UT Level agency can work as DeGS. It was informed to the UT that formation of DeGS is mandatory as per eDistrict guidelines and formation of DeGS should be expedited by UT.
- iii) Final architecture should include SSDG integration; NSDG can be used as an intermediate solution.

- iv) The integrated solution should make use DeitY's Payment Gateway instead of UT specific payment gateway. DeitY conveyed that all States / UTs can use the Payment Gateway developed by DeitY since this is free of charge for the State initially for two years.
  - v) The timelines presented by the UT should be advanced such that SI RFP should be released in November 2012; the UT should use SeMT team till SPMU is onboard.
- b) Delhi
- i) The State team informed that 2 new districts have been formed. DeitY informed that these details should be included in the DPR for EC's consideration.
  - ii) DeitY suggested that the State should re-look at the service portfolio - optional category and include high demand / volume services; services offered by Municipal Corporation may be used if these are integrated as per the Final Architecture.
  - iii) DeitY highlighted that issues related to integration of services developed by NIC with those of other private software vendors needs to be considered by the State and should accordingly decide quickly upon whether to appoint NIC as application development agency as this may crash the timelines.
  - iv) State should explore merging of GRC centers of Mission Convergence project with the CSCs.
- c) Haryana
- i) Formation of DeGS should be expedited
  - ii) State conveyed that 70% CSCs operational criteria may not be fulfilled and hence district level funds cannot be obtained. DeitY communicated that this issue is being put up in the upcoming EC meeting on 25<sup>th</sup> Oct.
  - iii) ePanchayat is being merged with CSC rollout; the State should send the communication about the merger to DeitY.
  - iv) The timelines should be re-worked and aligned with DeitY's suggested timelines.
- d) Himachal Pradesh
- i) State is awaiting completion of Code of Conduct period to launch 30 services; some services are already launched.
  - ii) The State requested DeitY's intervention in getting NIC's support for SSDG Integration with NIC's backend applications; pending for 4 – 5 months. DeitY requested the State to send a letter to DeitY listing down NIC issues.
- e) Jammu & Kashmir
- i) Merge CIC into CSC to reach 70% in certain districts with prior approval from the State Apex Committee and register these centers on the CSC-SPV OMT.
  - ii) DeitY communicated that the State should decide upon the source application of other States at the earliest.
- f) Punjab
- i) Fund allocation for two new districts formed in the State. DeitY informed that this issue is to be discussed in the EC meeting on the 25th of October.
  - ii) DeitY informed that the pilot application needs to be STQC certified else the pilot SI – HCL will not be eligible to participate in the state-wide rollout project.
  - iii) State informed that GOs have not been issued for all services. DeitY requested that the State should send a letter to DeitY listing down the services along with their

- rollout status. Based on this DeitY will send a letter to State Chief Secretary requesting intervention for getting the GOs issued from the respective departments.
- iv) State raised a concern regarding salary package being low for eDistrict Project Manager. DeitY informed that there are contradictory views on this from the States. If the State wishes to pay more, then it can do so and fund this from its own funds.
  - v) DeitY suggested that Suvidha centers be merged with the CSC scheme. Sanjh center services can be integrated into eDistrict service portfolio.
  - vi) With regards to DeitY payment gateway, State informed that Debit Card Charges are on a higher side – Rs. 18 and requested DeitY to look into this.
  - vii) State requested DeitY to provide the draft SPMU contract with revised Go-Live definition. DeitY to update the contract and share.
- g) Rajasthan
- i) State requested whether the pilot SI – HP can continue for the state-wide rollout as well. DeitY informed that the State should adhere to the State’s procurement rules and take necessary approvals within the State.
  - ii) DeitY observed that the pilot phase has been delayed and State should take necessary steps to avoid further delay.
  - iii) DeitY emphasized to get the application STQC certified.
  - iv) DeitY emphasized that the proposed timelines proposed by the State should be revisited and aligned with timelines communicated by DeitY.
- h) Uttarakhand
- i) DeitY emphasized to get the application STQC certified.
  - ii) State informed that the State NIC team is slow in responding and hence requested DeitY to intervene.
  - iii) State’s strategy to have Hardware procured through DeGS - it will be difficult to standardize the specifications and cost advantage will be lost. DeitY suggested that this should be done centrally at State level using State’s standard procurement procedures.
  - iv) DeitY suggested that Training of Software application should be given by the application development vendor.
- i) Uttar Pradesh
- i) DeitY suggested that Lokvani be merged with CSC Scheme and thereby 70% CSCs operational criteria and also same application can be used in CSCs and Lokvani.
  - ii) DeitY emphasized to get the application STQC certified.
  - iii) DeitY sought justification for not using pilot application for state-wide rollout and opting for a new application for State-wide rollout. The State team conveyed that the pilot district DMs have concern regarding performance of the application. The issue will be deliberated by the Apex Committee of the State and appropriate decision will be taken.
  - iv) State requested additional funds for hardware upgradation in 6 pilot districts. DeitY conveyed that State should fund this from its own resources since pilot districts are not to be funded in the National Rollout.
  - v) State suggested modifying the Go-Live definition with Apex Committee’s approval. DeitY suggested that the definition should not be modified at this stage.

- 7) The following was emphasized to the States / UTs :
  - a) Adherence to the timelines suggested by DeitY so that the States / UTs can request for 3<sup>rd</sup> installment of funds in January 2013.
  - b) The SRS, FRS, etc. documentation of pilot projects have been made available on DeitY website (<http://deity.gov.in/content/e-district>).
  - c) The Pilot States should ensure to get their application STQC certified.
  - d) In case the States / UTs have CSC-like centers, then those can be merged with CSC Scheme with Apex Committee Approval and registered on OMT tool of CSC – SPV.
  
- 8) The meeting ended with a vote of thanks to all Participants from DeitY.



**Appendix I: Minutes of the Meeting of Northern States held for Regional Capacity Building Workshop on National roll out of E-District MMP on 18th October 2012 at First Floor Room No. 1007 Electronic Niketan 6 CGO Complex New Delhi 110003.**

- 1) Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY
- 2) Shri Gaurav Dwivedi, Director, DeitY
- 3) Shri Pravin Chandekar, Additional Director, DeitY
- 4) Dr. Rajesh Narang CTO, NeGD
- 5) Shri Vishwadeep Srivastava, Senior Consultant, NeGD
- 6) Shri Ramendra Verma, NPMU
- 7) Shri Raghunath K., NPMU
- 8) Shri Amit Shukla, NPMU
- 9) Shri Biplab Das, NPMU
- 10) Shri Murad Butt, NPMU
- 11) Shri Nagendra Singhal, Head SeMT, Uttar Pradesh
- 12) Shri Nitin Mathur, Member CeG, Uttar Pradesh
- 13) Dr. BVRC Purshottam, Addl. Secretary (IT) Director ITDA (SDA), Uttarakhand
- 14) Shri. Sanjay Mathur, Task Force Manager ITDA (SDA), Uttarakhand
- 15) Shri Vimal Sharma, SeMT Consultant (TM), Uttarakhand
- 16) Shri Naveen Garg, Head SeMT, Uttarakhand
- 17) Shri Vijay Zade, Director , Dept. of Governance Reforms Punjab
- 18) Shri Rajnesh Malhotra, Head SeMT, Punjab
- 19) Shri Ganesh Mittal, PC WCS (SPMU), Punjab
- 20) Shri Gulshan Arora, SC WCS (SPMU), Punjab
- 21) Shri Rajeev Sharma, Joint Director, Himachal Pradesh
- 22) Shri Tajinder Gupta, PC WCS (SPMU), Himachal Pradesh
- 23) Shri Devendra Rawat, Consultant KPMG,
- 24) Shri Rajesh Ranjan, Consultant KPMG,
- 25) Smt. Nivedita Ahuja, Consultant OIC eDistrict, Rajasthan
- 26) Shri Rajiv Kumar, SDM (Hpr), Delhi
- 27) Smt. Pooja Bajaj, Consultant SeMT, Delhi
- 28) Shri S.K Bansal, System Analyst, Delhi
- 29) Smt. Rashmi Agarwal, Programmer, Delhi
- 30) Smt. Rahul Jha, NPMU, Delhi
- 31) Shri. Devendra Azad, Wipro (SPMU), Delhi
- 32) Shri Manas Mutreja, Wipro (SPMU), Delhi
- 33) Shri Parminder Singh, Project Manager Wipro (SPMU), Delhi
- 34) Shri. Shafqat Bashir Head SeMT J&K