संख्या No............. 3(22)/ 2011 EG II	दिनांक Date................... 29/12/2014

Minutes of Meeting

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 17th December 2014 via Video Conferencing with the States/UTs

A meeting through video conferencing was held on 17th Dec 2014 under the Chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY to review the State's readiness for the launch of e-District Services in the current financial year as per the RFD targets for FY14-15 and specific issues that State/UT are facing to accomplish the same .

2.   The copy of the Minutes of the Meeting is enclosed herewith for your information and necessary action.

3.   The Minutes are issued with the approval of the Joint Secretary (eGov).

Pravin Chandekar

Adl. Director

To,

Secretary IT Govt. of Gujarat

Secretary IT Govt. of Manipur

Secretary IT Govt. of Mizoram

3(22)/i2011-EG-II
Department of Electronics & Information Technology
eGovernance Group

Dated: 17.12.2014

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 17th December 2014 via Video Conferencing with the States/UTs

A meeting was held on 17th December 2014 to review the State readiness for the launch of eDistrict Services in the current financial year as per the RFD targets for FY14-15 and specific issues that State/UT are facing to accomplish the same. The meeting was conducted under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY through Video conferencing from 2:30 pm in the Conference Room, 4th Floor, Electronics Niketan, New Delhi. The list of officials who participated in the meeting is placed at Annexure A. A copy of the presentation that was discussed during the Project Review Meeting is placed at Annexure B.

2.   Joint Secretary (eGov), DeitY, welcomed all participants and discussed the current implementation status of eDistrict MMP. It was emphasized that the States need to expedite the implementation process to meet the targets. The key decisions and actions to be taken are listed below:

Sl. No	Key Milestones	Remarks
1.	**Gujarat**	
	eDPM Hiring	Recruitment Process is in progress and hiring would be completed by 31st December 2014.
	SI Selection for Data Digitization	State informed that 7 bids being received for data digitization and technical evaluation is under progress.
	Release of Fund	State mentioned that they would submit the utilization certificate in January 2015 along with necessary supporting documents required for 3rd instalment funds to be released from DeitY.
2.	**Manipur**	
	Rollout of e-District Services.	State appraised that STQC testing has to be initiated. JS (eGov) emphasized State should get the application tested by any 3rd party empaneled vendor through STQC or/STQC Testing should include performance & security testing apart from functional testing. State informed that earlier agreed timeline for launch of services need to be extended. The following timelines for launch of services across all 9 districts as agreed are: • 14 services by 22nd January 2015 as against the earlier date of 30th Nov 2014. • Remaining 21 services by 20th February 2015 against the earlier date of 31st January 2015. JS (eGov) directed that the State needs to expedite the activities to achieve the targets within the agreed timelines.
	Release of Fund	State informed that it will request for 3rd instalment funds along with necessary supporting documents.
3.	**Mizoram**	
	Rollout of eDistrict	State informed that STQC testing – security & functional testing is

Sl. No	Key Milestones	Remarks
	Services	completed and onsite testing by STQC is expected to be done by 15th Jan 2015. JS (eGov) emphasized that the onsite STQC testing has to be completed at the earliest. It was informed to State to prioritize the rollout of the pilot phase services in non-pilot districts as these services are already STQC tested. State informed that the pilot services have been launched in 2 non-pilot districts and agreed the following timelines for launch of services across all 7 non-pilot districts - • 6 Services by 22th January 2015 against the earlier date of 30th Nov 2014 • Remaining 25 Services by 28th February 2015 against the date of 15th Jan 2015.
4	Tripura – Could not participate due to State Holiday	

3.   The meeting concluded with vote of thanks to and from the Chair

ANNEXURE – A: List of Attendees:
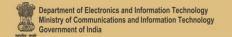
1.   Dr. Rajendra Kumar   Joint Secretary (eGov), DeitY
2.   Sh. Pravin Chandekar   Additional Director(eGov), DeitY
3.   Sh. Krishnagiri Raghunath   eDistrict NPMU
4.   Sh. Pravin Gupta   eDistrict NPMU
5.   Sh. Ashish Gupta   eDistrict NPMU
6.   Ms. Mala Mittal   NIC Team
7.   Sh. Nazier   NIC Team
8.   Sh. Siva P   NIC Team
9.   Sh. Anupam Sharma   SPMU (E&Y)

State / UT eDistrict teams through Video Conference

1.   Gujarat
2.   Manipur
3.   Mizoram

ANNEXURE - B

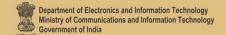A copy of the Summary Presentation that was discussed during the Project Review Meeting.

National Rollout of eDistrict MMP Project Review Meeting – RFD Target

Summary Presentation of Group 3 States/UTs

17th Dec 2014

1. *Gujarat*
2. *Manipur*
3. *Mizoram*

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National e-Governance Plan

Project Status-Gujarat

Status	Actions agreed in Review Meeting on 14th Oct 2014	
	Actions	**Status**

Status

- DeGS Formation| **Completed (33/33)**
- DPM Hiring| **Process initiated**
- SPMU Contract| **Signed**
- Apex Committee Approval| **Completed**
- Release of SI RFP I **NA**
- SI Selection | **NIC + Empanelled Vendors for Data Digitization**
- Roll-out of eDistrict services I **Completed in all 33 districts.**
- Roll-out of eDistrict services Target for FY 14 – 15 I **7 non-pilot districts**

Actions	Status
eDPM Hiring in all Districts to be completed by 15th Nov 2014	*Awaiting progress update*
SI selection for Data Digitization to be completed by 15th Nov 2014	Completed (NIC + Empanelled Vendors for Data Digitization)
Roll-out of e District services in 7 additional non-pilot districts	Completed. Received formal communication from the State

Financial Status

Administrative Approval dated: **31.03.2012**

Funds Available with State: **Rs 17.34 Cr (Rs 10.03 Cr + 7.31 Cr already released in FY 2014-15)**

Funds budgeted in FY 14-15: **Rs 27 Cr (Rs 7.13 Cr already released)**

Other Actions to be taken by the State

State to submit request for 3rd installment funds along with necessary supporting documents (DeitY has shared the 3rd installment fund release criteria with the State)

Communication /Reminder sent by DeitY

- Letter sent on 28th Oct 2014 for completion of milestones and launch of services.
- e mail sent on 14th Nov 2014 for status updates that was agreed on 14th Oct Review Meeting.
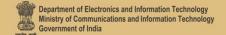- Reminder e mail sent on 20th Nov 2014 for status update.

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Project Status-Manipur

Status
▪ DeGS Formation | **Completed (9/9)** ▪ DPM Hiring | **Completed (9/9)** ▪ SPMU Contract | **Signed** ▪ Apex Committee Approval | **Completed** ▪ Release of SI RFP I **Released** ▪ SI Selection | **Completed** ▪ Roll-out of e-District services Target for FY 14 – 15 | **9 non-pilot districts**

Actions agreed in Review Meeting on 14th Oct 2014

Actions	Status
Launch of 14 services in 9 districts by 30th Nov 2014	UAT Completed and STQC testing was in progress. *Awaiting progress update*
Launch of remaining 21 services in 9 districts by 31st Jan 2015	
Release of 3rd installment fund	State informed that it will request for 3rd installment fund after the Government orders are notified. *Communication for fund release awaited from the State*

Financial Status

Administrative Approval dated: **31.03.2012**

Funds Available with State: **Rs 1.43 Cr**

Funds budgeted in FY 14-15: **Rs 1.43 Cr (Already released the entire Fund budget for this FY)**

Other Actions to be taken by the State

Expedite notification of GOs so that the State can request 3rd installment funds from DeitY

Communication /Reminder sent by DeitY

- Letter sent on 28th Oct 2014 for completion of milestones and launch of services.

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Project Status-Mizoram

Status	Actions agreed in Review Meeting on 14th Oct 2014	
	Actions	**Status**
- DeGS Formation| **Completed (8/8)** - DPM Hiring| **Completed (7/7)** - SPMU Contract| **Signed** - Apex Committee Approval| **Completed** - Release of SI RFP I **NA** - SI Selection | **Completed** - SI Contract Signing | **Completed** - Roll-out of e-District services Target for FY 14 – 15 I **7 non-pilot districts.**	Launch of 6 services by 30th Nov 2014	UAT Completed and STQC was in Progress. *Awaiting progress update*
	Launch of remaining 25 services by 15th Jan 2015	

Financial Status	Communication /Reminder sent by DeitY
Administrative Approval dated: **28.03.2012** Funds Available with State: **7.7 Cr** Funds budgeted in FY 14-15: **Nil**	- Letter sent on 27th Oct 2014 for completion of milestones and launch of services. - email sent on 14th Nov 2014 for status updates that was agreed on 14th Oct Review Meeting. - Reminder email sent on 20th Nov 2014 for status update.

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Thank You