

भारत सरकार
GOVERNMENT OF INDIA
संचार और सूचना प्रौद्योगिकी मंत्रालय
MINISTRY OF COMMUNICATIONS AND INFORMATION
TECHNOLOGY
सूचना प्रौद्योगिकी विभाग
DEPARTMENT OF INFORMATION TECHNOLOGY
Website: www.mit.gov.in

संख्या
No N-22015/24/2012-eGov2

दिनांक
Date 11/12/2012

Subject: Minutes of the 4th Empowered Committee Meeting for Scheme for National Rollout of e-District Mission Mode Project held on 25th Oct, 2012

Sir,

Please refer to the Meeting Notice of even number dated 23.10.2012 on the above subject. The 4th meeting of the Empowered Committee was held under the Chairmanship of the Secretary, Deity on 25.10.2012 at 12:00 Noon in the CEG Conference Room, 1st Floor, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi 110003.

2. A copy of the Minutes of the meeting held on 25.10.2012 is enclosed herewith for your information and further necessary action.
3. The minutes are issued with the approval of Secretary, Deity.

With Regards,

Yours sincerely

(Gaurav Dwivedi)

Director

Tel:24364706

To:

The Secretary, Deptt. Of Electronics & Information Technology: Chairman, Empowered Committee

All Members of the Empowered Committee

Copy to:

All other participants

N-15011/1/2010-EG - II
Department of Electronics and Information Technology
New Delhi – 110003

Minutes of the 4th Meeting of the Empowered Committee for the National rollout of the e-District MMP

1. The 4th meeting of the Empowered Committee (EC) for the National rollout of the e-District MMP was held on 25th October at 12:00 Noon in the CEG Conference Room, 1st Floor, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi 110003.
2. *List of Attendees is placed at Annexure I*
3. Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY, presented the agenda and explained the salient features of each point. The agenda papers are placed at Annexure II.

AGENDA NO. 1: CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 6th July 2012.

4. The Committee confirmed the Minutes of the 3rd Empowered Committee Meeting held on 6th July 2012.

AGENDA NO. 2: CURRENT IMPLEMENTATION STATUS OF NATIONAL ROLLOUT OF E-DISTRICT MMP

5. The Empowered Committee was apprised of the current implementation status of e-District National Rollout MMP. The implementation status comprising of the physical progress and the financial progress was presented as per details mentioned in the agenda papers.
6. It was informed that the States having NIC as the System Integrator can initiate implementation of the National Rollout immediately. The Empowered Committee highlighted the importance of time bound implementation and adherence to defined Service Levels. The Empowered Committee also decided that States / UTs, which have opted or will opt for NIC as System Integrator, shall define the Scope, Responsibility, Timelines and Service Level Agreements (SLAs) for the State NIC units and these units need to adhere to it. It was also agreed that the performance with respect to this project should be appropriately reflected in the annual appraisal of officials working on the project.
7. The Committee emphasized the need to expedite the implementation of PMIS. It was informed that the PMIS software being implemented by DeitY under e-District project is IBM Team Concert (earlier version Rational Rose). The EC directed that this PMIS tool should be implemented by 5th November 2012.
8. During the discussion, it was noted that e-District rollout is dependent on the operationalisation of CSCs. Therefore, the Committee indicated that the CEO CSC-

SPV should be invited as a special invitee in the subsequent Empowered Committee meetings to facilitate proper co-ordination between CSCs and the e-District project.

AGENDA NO. 3: APPROVAL OF DPR SUBMITTED BY STATES

9. 9 DPRs from Bihar, Dadra & Nagar Haveli, Jammu & Kashmir, Karnataka, Rajasthan, West Bengal, Uttarakhand, Haryana and Chandigarh were placed for approval in the meeting. The DPR from Delhi could not be presented to the Empowered Committee as the State had not responded to the observations made by DeitY on DPR submitted.

10. The DPRs from each State were discussed as per the appraisal criteria provided in Annexure A of the Agenda (placed at Annexure II). The DPRs were appraised on the methodology based on the Cabinet Note, Guidelines issued to the State Governments and the appraisal basis established in previous Empowered Committee meetings.

11. The Empowered Committee approved the DPRs from 7 States/ UTs, viz. Bihar, Dadra & Nagar Haveli, Jammu & Kashmir, Rajasthan, West Bengal, Uttarakhand and Chandigarh. The Empowered Committee did not approve the DPRs of Karnataka and Haryana for reasons described in para 23 below.

12. The Empowered Committee also approved the release of second installment to the 7 States / UTs whose DPRs have been approved in this Empowered Committee meeting. The Empowered Committee directed that the second installment of 20% of the project value should only be released for activities pertaining to data digitization, training, LAN networking and horizontal connectivity, hardware, seed money to District eGovernance Society (DeGS) and deployment of e-District Project Manager while release from GIA for other heads will be withheld till third installment proposal is received from State /UT.

AGENDA NO. 4: POLICY MATTERS :

I. Implementation Guidelines, 2012

13. The Empowered Committee was apprised about the Implementation Guidelines 2012. The key points of the Implementation Guidelines were also explained :

a) The State Governments / UT Administrations are being provided the flexibility for re-allocation of Grants-in-Aids components amongst the various heads, provided the overall amount sanctioned in the administrative approval is not exceeded. However :

- (i) the reallocation needs to be approved by State Apex Committee
- (ii) the budgeted amount for the Hardware purchase should not be exceeded

b) The State Governments / UT Administrations are being provided the flexibility to unbundle the SI RFP for some activities like data digitization, site preparation, general awareness training and site preparation. The application

development & maintenance can also be unbundled from SI's Scope of work in case this is being undertaken by NIC.

c) Hardware procurement can also be unbundled from SI's scope of work. In such cases the State / UT may use various empanelled agencies for procurement at the rates discovered through the State/ UT specific empanelment process. The State / UT can also procure any other hardware for State/UT specific requirement. However it should not exceed the budgeted amount as per the approved DPR for that State/ UT. In case the budget is exceeded, the State /UT can procure them through its own funds.

d) The Model SI RFP has been prepared by DeitY in line with the earlier guidelines and Integrated Framework for Delivery of Services.

e) For hiring of e-District Project Manager, the State Government / UT Administration has the flexibility of following a more elaborate process for selection of the e-District Project Manager or use any agency for procurement of manpower as per the state recruitment procedures

f) The State Government / UT Administration can leverage CSCs for the data entry work, a letter has been already issued to all States/UTs in this regard.

14. The decision to subsume the Empanelment of SI and OEM into the Model SI RFP was also explained. The key reasons for this were:

a) There was no provision in the GFR for empanelment by the Centre on behalf of the State Governments / UT Administrations.

b) There was no concrete basis for economy of scale and the corresponding cost savings which could have accrued as there was no assurance on the volumes for any of the empanelled agencies.

c) The earlier empanelments done on similar lines were for smaller volumes.

15. The Empowered Committee endorsed the "Implementation Guidelines 2012", subsuming of the Empanelment of OEM and SI into the model SI RFP for e-District implementation and the Model SI RFP.

16. The Empowered Committee suggested identifying 10 States for early statewide implementation of e-District project. Three out of these 10 States may be invited in next Empowered Committee meeting for presenting the progress made by State.

II. Discussion on modalities of roll out in all districts for time bound implementation of Cabinet decision.

17. The Empowered Committee for the implementation of the e-District MMP vide its meetings of 28th December 2011, 27th March 2012 and 6th July 2012 has earlier approved the DPRs of 24 States/UTs. The Administrative approval for all 24 States/UTs have been issued.

18. However, funds for only those districts were released which had 70% CSCs operational. Hence, out of 326 districts, second installment GIA funds have been withheld for 162 districts amounting to Rs. 52.80 crores.

19. As per the approval of CCI, (Para 5.8, page 6 of 69) the implementation of e-District MMP in the States is to be carried out in 2 phases:

"In first phase, districts in which atleast 70% of the CSCs are operational would be targeted for the rollout and in the second phase, rest of the districts would be selected for the e-District rollout."

20. After detailed discussion and deliberation, it was agreed that timebound implementation of the Cabinet decision and optimal utilization of the resources and infrastructure created at state level requires that the important district level activities need to be initiated across all districts without further delay. These include data digitization, training, LAN networking and horizontal connectivity, site preparation, seed money to District eGovernance Society (DeGS) and deployment of e-District Project Manager. At the same time the states need to step up efforts to operationalize at least 70 % CSCs in these districts. Hence, in order to implement the project in a time bound manner across the States/UTs, the Empowered Committee agreed that the rest of these districts should also be considered for release of the second installment of the funds as per National roll-out guidelines. This will enable timely completion of preparatory activities for implementation of the phase II of the e-District MMP so that the Important citizen centric services are made available across the country.

21. Based on the above, the Empowered Committee approved the release of withheld amount under second installment for 15 states whose DPRs were approved earlier as well as release of second installment for all districts for the seven states/UTs whose DPRs were approved in the current meeting.

III. Requirement of operationalization of 70% CSCs in Karnataka & Haryana

22. Both the States have their own G2C services delivery channels which are substantially lesser in number than the target set under CSC scheme. Hence, none of the districts meet the criteria of operationalization of 70% CSC in these States. Karnataka has informed DeitY that they have carried out tendering process 5 times for selection of SCA for implementation of CSC scheme, but have failed get favourable participation. The State Apex Committee of Karnataka also felt that the existing 800 Telecentres at Hobli level need to be stabilized and made viable rather than implementation of CSC scheme. Similarly, Haryana has eSampark centers for delivery G2C services.

23. The Empowered Committee was of the view that the eDistrict services have to be offered to the citizens in a convenient manner and closer to their location. In case the CSCs are not implemented in these States, alternate service delivery mechanisms need to be developed by both States. Hence, the approval of DPR for these States has been deterred till such a plan is presented and approved by the Empowered Committee. Karnataka and Haryana are required to submit the plan by end of November 2012.

IV. Funding for additional districts created by States / UTs (currently proposals received from Arunachal Pradesh, Meghalaya and Punjab)

24. The e-District national rollout scheme is citizen centric in design/approach. It is envisaged that all the districts in the State should provide services through this scheme. To incorporate demands for funds for newly created administrative units, it is proposed that the States / UTs, whose DPRs are already approved, will be requested to submit the details of newly formed administrative units at the earliest.

25. The Empowered Committee approved the funding of additional Districts created by the States / UTs, subject to the ceiling of funding available within the Scheme.

V. Requirement of operationalization of CSCs in remote / Naxal affected Districts (viz. Odisha, Jharkhand)

26. The Empowered Committee was of the view that for the States of Odisha and Jharkhand and considering the security situation in those States, the States could come up with alternatives like the DeGS / State provision funding for operationalization of CSCs in remote / Naxal affected Districts as such delivery mechanisms are important for service delivery.

VI. Subsuming the pilot e-District project of UT of Puducherry into National rollout of e-District project

27. The Empowered Committee discussed the status of the pilot e-District in Puducherry. Considering that there has been no substantial progress in the pilot, the EC approved that eDistrict National Roll-out should be implemented in time bound manner within the total outlay of the eDistrict National Roll-out Scheme..

28. The meeting ended with a vote of thanks to the Chair.

Annexure I

List of participants of the Meeting of the Empowered Committee for the National rollout of the e-District MMP held on 25th October 2012 at 12.00 Noon in the CEG Conference room, 1st Floor, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi 110003

Empowered Committee

1. Shri. J Satyanarayana, Secretary, DeitY
2. Ms. Anita Agnihotri, Additional Secretary and Financial Advisor, DeitY
3. Shri. Rajiv Gauba, Additional Secretary e-Governance, DeitY
4. Dr. Rajendra Kumar, Joint Secretary, e-Governance, DeitY
5. Shri. Murali Krishna Kumar, Sr. Adviser (CIT&I) Planning Commission, Govt. of India
6. Shri. R.K. Gupta, Advisor, Planning Commission, Govt. of India
7. Shri. A Mohan, DDG, NIC
8. Shri. U.K. Nandwani, Sr. Director, STQC
9. Shri. Gaurav Dwivedi, Director DeitY, Member Convener
10. Shri. N. K. Kinger, Director (Finance), DeitY

Representatives from States

11. Shri. Vipin Singh , IFS (Director, EDCS), Dept of e-Governance, Govt of Karnataka
12. Shri. Phaneesh, SeMT (Rajasthan)
13. Shri. Rohin Khurana, SPMU (Rajasthan)

Other Participants

14. Shri. Praveen Chandekar, Additional Director, DeitY
15. Shri. Vishwadeep Srivastava, Senior Consultant, NEGD
16. Shri. Ramendra Verma, Project Manager, NPMU
17. Shri. Raghunath Krishnagiri, Senior Consultant, NPMI I
18. Shri. Blplab Das, Senior Consultant, NPMU
19. Shri. Amit Shukla, Consultant, NPMU
20. Shri. Murad Butt, Consultant, NPMU

ANNEXURE II

**UPDATED AGENDA NOTE FOR THE EMPOWERED COMMITTEE
MEETING FOR NATIONAL ROLLOUT OF E-DISTRICT MISSION MODE
PROJECT**

Date : 25th October 2012
Venue : CEG Conference Hall, Electronics Niketan
Time : 11:00 AM onwards

Following are the Agenda items for seeking approvals and guidance from the Empowered Committee

Agenda No.	Agenda Subject
1	Confirmation of the Minutes of the Meeting of last Empowered Committee meeting held on 6 th July 2012
2	Current Implementation Status of eDistrict National Roll-out MMP
3	Approvals of 9 DPRs of Bihar, Dadra and Nagar Haveli, Jammu & Kashmir, Karnataka, Rajasthan, West Bengal, Uttarakhand, Haryana and Chandigarh
4	<p>Policy matters:</p> <p>I. Approval of</p> <p style="margin-left: 20px;">a) Implementation Guidelines, 2012</p> <p style="margin-left: 20px;">b) Subsuming of OEM Empanelment and SI Empanelment in Model SI RFP; and</p> <p style="margin-left: 20px;">c) Model SI RFP</p> <p>II. Discussion on modalities of roll out in all districts for time bound implementation of Cabinet decision</p> <p>III. Requirement of operationalization of 70% CSCs in the following States :</p> <p style="margin-left: 20px;">a) Karnataka</p> <p style="margin-left: 20px;">b) Haryana</p> <p>IV. Funding for additional districts created by States / UTs (currently proposals received from Arunachal Pradesh, Meghalaya and Punjab)</p> <p>V. Requirement of operationalization of CSCs in remote / Naxal affected Districts (viz. Odisha, Jharkhand)</p> <p>VI. Subsuming the pilot e-District project of UT of Puducherry into National rollout of e-District project</p>
5	Any other matter, with the permission of the Chair

AGENDA NO. 1:

**CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 6th July 2012 -
LAST EMPOWERED COMMITTEE MEETING (Annexure C)**

AGENDA NO. 2:

**CURRENT IMPLEMENTATION STATUS OF EDISTRICT NATIONAL ROLL-OUT
MMP**

A) Physical progress

1. Guidelines for National Rollout of e-District MMP (<http://www.mit.gov.in/content/e-district-guidelines>) have been issued and circulated to all the States/UTs.
2. Consulting Agency has been selected for providing Project Management Services for the National Program Management Unit (NPMU) for Scheme for National Rollout of e-District Mission Mode Project.
3. State Project Management Unit (SPMU) has been selected for 29 States/UTs for assisting the States/UTs in the Statewide rollout of e-District project. Deployment of resources by SPMU is in progress in all these States / UTs. Decision on selection of SPMUs for balance 6 States/ UTs is under active consideration.
4. Guidelines for hiring e-District Project Manager have been released and subsequently an advisory has been issued after seeking inputs from various States / UTs. States / UTs have started the process for selection of the e-District Project Managers.
5. "Integrated Framework for Delivery of Services" for implementation with outcome based approach has been released.
6. Implementation Guidelines – 2012 have been issued to States / UTs for providing flexibility to States / UTs for faster implementation of the project.
7. Draft Model RFP for selection of SI at State / UT level has been released.
8. Deployment of PMIS tool is in progress. This tool will help State & Districts in monitoring the progress of project. STQC certification of tool has been applied for.
9. DPRs submission & approval status is as follows ..

- a. 24 DPRs have been approved by the Empowered Committee in the meetings held on 28th December 2011, 29th March 2012 and 6th July 2012.
- b. 9 DPRs have been received from Bihar, Dadra and Nagar Haveli, Jammu & Kashmir, Karnataka, Rajasthan, West Bengal, Uttarakhand, Haryana and Chandigarh and are submitted in this Empowered Committee meeting for approval.
- c. The DPR from Delhi has been received and observations on DPR were shared with the State. The clarification from State is awaited.
- d. The only DPR pending is from the UT of Andaman & Nicobar for which a reminder letter has been sent.

B) Financial progress

1. Total Budget for National Rollout of e-District project is Rs. 1663.08 Cr (GIA - Rs. 1233.08 Cr and ACA - Rs. 430.00 Cr)
2. DPRs worth Rs. 1120.47 Cr (GIA - Rs.823.35 Cr and ACA – Rs 297.12 Cr) have been approved.
3. Total GIA amount of Rs. 101.26 Cr has been released to State / UT (covering 282 districts) as first and second installment for statewide implementation of e-District project after withholding Rs. 52.80 crores for 162 districts in 15 States / UTs due to these districts not achieving the requirement of having 70% of the planned CSCs operational.
4. Rs. 18.46 Cr (GIA) to 3 States (Nagaland, Uttar Pradesh and Jharkhand) covering 64 Districts is under process for release.
5. Rs. 37.09 Cr (ACA) is under process for release to 22 States for DPRs approval till date.

APPROVAL SOUGHT

Submitted for information only.

Agenda No. 3:

Approval of DPRs submitted by the States

9 DPRs from Bihar, Dadra & Nagar Haveli, Jammu & Kashmir, Karnataka, Rajasthan, West Bengal, Uttarakhand, Haryana and Chandigarh are being proposed for approval in this meeting. ***The reply from Delhi to observations from DeitY on DPR has not been received till 23rd October 2012. Hence, DPR is not being presented for approval of Empowered Committee.***

On the basis of DPRs and appraisal methodology based on the Cabinet Note, Guidelines issued to the State Governments and the appraisal basis established in the previous Empowered Committee meetings, the following is proposed:

S.No.	State	Proposed
1	Bihar	<p>1. Approval of the DPR for the total outlay of amount Rs. 8776.37 lakhs (GIA - Rs. 6339.70 Lakhs and ACA - Rs. 2436.67 Lakhs).</p> <p>2. Approval for release of funds as second installment (20% of the total approved fund after adjusting the first installment)</p> <p>a. meant for the State level costs as second installment</p>

		<p>b. meant for 33 districts out of 34 non pilot districts as they meet the criterion of having 70% of the CSCs planned</p>
2	Dadra and Nagar Haveli	<p>1. Approval for the DPR for the total outlay of amount Rs. 699.12 Lakhs (GIA - Rs. 627.46 Lakhs and ACA - Rs. 71.67 Lakhs)</p> <p>2. Approval for release of funds meant for UT level only as no district meets the criteria of having 70% of the CSCs planned. (20% of the total approved fund after adjusting the first installment)</p>
3	Haryana	<p>1. Approval for the DPR for the total outlay of amount</p>

		<p>Rs. 5225.59 lakhs (GIA - Rs. 3792.25 Lakhs and ACA - Rs. 1433.33 Lakhs)</p> <p>2. Approval for release of funds as second installment (20% of the total approved fund after adjusting the first installment)</p> <p>a. meant for the State level costs only as second installment as none of the District in the State have more 70% operational CSCs</p>
4	Jammu & Kashmir	<p>1. Approval for the DPR for the total outlay of amount Rs. 5904.73 lakhs (GIA - Rs. 4328.06 Lakhs and ACA - Rs. 1576.67 Lakhs)</p> <p>2. Approval for</p>

		<p>release of funds as second installment (20% of the total approved fund after adjusting the first installment)</p> <p>a. meant for the State level costs as second installment</p> <p>b. meant for 11 districts out of 22 districts as they meet the criterion of having 70% of the CSCs planned</p>
5	Karnataka	<p>1. Approval for the DPR for the total outlay of amount Rs. 7851.02 lakhs (GIA - Rs. 5701.02 Lakhs and ACA - Rs. 2150.00 Lakhs)</p> <p>2. Approval for release of funds meant for State level only as no</p>

		<p>district meets the criteria of having 70% of the CSCs planned (20% of the total approved fund after adjusting the first installment).</p> <p>[Agenda No. 4 sub point no. III]</p>
6	Rajasthan	<p>1. Approval for the DPR for the total outlay of amount Rs. 7858.49 lakhs (GIA - Rs. 5636.83 Lakhs and ACA - Rs. 2221.67 Lakhs)</p> <p>2. Approval for release of funds as second installment (20% of the total approved fund after adjusting the first installment)</p> <p>a. meant for the State level costs as second installment</p> <p>b. meant for 22 districts out</p>

		of 31 non pilot districts as they meet the criterion of having 70% of the CSCs planned.
7	West Bengal	<ol style="list-style-type: none"> 1. Approval for the DPR for the total outlay of amount Rs. 4032.39 lakhs (GIA - Rs. 2919.72 Lakhs and ACA - Rs. 1146.67 Lakhs) 2. Approval for release of funds as second installment (20% of the total approved fund after adjusting the first installment) <ol style="list-style-type: none"> a. meant for the State level costs as second installment b. meant for 11 districts out of 17 non pilot districts as they meet the criterion

		of having 70% of the CSCs planned.
8	Uttarakhand	<ol style="list-style-type: none"> 1. Approval for the DPR for the total outlay of amount Rs. 3176.66 lakhs (GIA - Rs. 2316.66 Lakhs and ACA - Rs. 860.00 Lakhs) 2. Approval for release of funds as second installment (20% of the total approved fund after adjusting the first installment) <ol style="list-style-type: none"> a. meant for the State level costs as second installment b. meant for 8 districts out of 12 non pilot districts as they meet the criterion of having 70% of the CSCs planned.

9	Chandigarh	<ol style="list-style-type: none"> 1. Approval for the DPR for the total outlay of amount Rs. 658.62 lakhs (GIA - Rs. 586.96 Lakhs and ACA - Rs. 71.67 Lakhs) 2. Approval for release of funds as second installment (20% of the total approved fund after adjusting the first installment) <ol style="list-style-type: none"> a. meant for the State level costs as second installment b. meant for 1 district out of 1 non pilot district as it meet the criterion of having 70% of the CSCs planned.
<p>The details of funds as second installment for above mentioned 9 States is placed at Annexure B.</p>		

APPROVAL SOUGHT

The Empowered Committee may approve DPRs from Bihar, Dadra & Nagar Haveli, Delhi, Jammu & Kashmir, Karnataka, Rajasthan, West Bengal, Uttarakhand, Haryana and Chandigarh and release of funds as second installment.

Agenda No. 4:

Policy matters:

I. Approval of

- a) Implementation Guidelines, 2012
- b) Subsuming of OEM Empanelment and SI Empanelment in Model SI RFP, &
- c) Model SI RFP
- a) "Implementation Guidelines, 2012"

It was initially decided to adopt centralized planning and decentralized implementation approach to enable faster roll-out of the eDistrict MMP. Consequently, some changes have been proposed to the approach envisaged earlier and these have been conveyed to all Stakeholders through the e-District Roll-out Guidelines released in June 2011. While the flexibility to the State Governments in choosing their own strategy for service deployment, vendor selection, hardware selection, application development, site preparation & networking and resource management would help the States in the implementation, it is also necessary to have a standard set of guidelines to ensure that the overall objective of the e-District MMP is protected from un-retractable deviations and time & budget over-runs.

Accordingly, the Implementation Guidelines 2012 have been prepared and shared with the States/ UTs. The copy of Implementation Guidelines 2012 is placed at Annexure D.

APPROVAL SOUGHT

The Empowered Committee may ex-post facto approve "Implementation Guidelines 2012"

- b) & c) Subsuming of OEM Empanelment and SI Empanelment in Model SI RFP

Empanelment of SI and OEM were discussed during project review meeting held on 5th September 2012 (Minutes of this Meeting are placed at Annexure E). During deliberations on the draft RFPs, the merits and demerits of undertaking these activities at a central level were discussed. It was appreciated that while there are benefits of following these processes at a central level, it is important to ensure adequate flexibility and ownership to States / UTs as they are the owners of the project and the assets getting created therein.

Since the qualification criterion of the SI empanelment RFP had earlier been approved by the TEC constituted for the purpose, a decision was taken to subsume these as a part of the Model SI RFP and position them as Pre-Qualification criteria in the model SI RFP.

Further, the OEM Empanelment exercise was also decided to be subsumed within the Model SI RFP by incorporating all relevant sections of OEM empanelment RFP in the model SI RFP. Hence all relevant sections such as Minimum Technical specifications, Service Level Agreements, Penalties, Relevant Forms & Templates, terms and conditions etc. of OEM Empanelment RFP have been incorporated into the Model SI RFP.

The Model SI RFP is also in alignment with the "Integrated Framework for Delivery of Services" and "Implementation Guidelines, 2012". The Model SI RFP comprises of 3 volumes as mentioned below:

- Volume 1: Instructions to Bidders
- Volume 2: Scope of Work
- Volume 3: Standard Contracting Templates

The Model SI RFP provides guidance to the States / UTs on the key aspects of strategy for development of the e-District Application and bundling / unbundling of the Scope of Work for the SI. This Model RFP is advisory in nature and aims to assist the State Government for selection of the e-District System Integrator in the States following standard terms and conditions.

However, the States / UTs along with SPMU are responsible for carrying out the due diligence to finalize the scope of work envisaged in this RFP.

APPROVAL SOUGHT

The Empowered Committee may ex-post facto approve the methodology of incorporating the pre-qualification of SIs and empanelment of OEMs in the Model SI RFP.

II. Discussion on modalities of roll out in all districts for time bound implementation of Cabinet decision

Empowered Committee for the implementation of the e-District MMP vide its meetings of 28th December 2011, 27th March 2012 and 6th July 2012 has approved the DPRs of 24 States/UTs. The Administrative approval for 24 States/UTs have been issued.

As per the approval of CCI, (Para 5.8, page 6 of 69) the implementation of e-District MMP in the States is to be carried out in 2 phases:

“In first phase, districts in which atleast 70% of the CSCs are operational would be targeted for the rollout and in the second phase, rest of the districts would be selected for the e-District rollout.”

Accordingly based on the approval, funding under the e-District MMP has been released for only those districts in which 70% rollout of CSC has been achieved. Total funds permissible under 2nd installment has been released to 8 States/ UTs (Kerala, Madhya Pradesh, Goa, Gujarat, Lakshadweep, Manipur, Sikkim and Tripura) as all the districts in these States/UTs had more than 70% CSCs operational.

However in the following 15 States/ UTs, some districts were not meeting the criteria of more than 70% CSCs being operational. Hence, the following **amount (In Rs Lakhs)** mentioned in the last column was withheld.

S. No.	Name of State	No. of Non Pilot Dist. for Rollout	No. of non-pilot Districts with more than 70% of CSC rollout	Total GIA share to be released under 2nd installment	Total GIA share released	GIA amount that could not be released due to 70% criteria
1	Nagaland	11	9	360.64	292.03	68.61
2	Assam	25	23	709.21	640.60	68.61
3	Jharkhand	23	21	624.00	555.39	68.61
4	Maharashtra	32	10	795.25	152.27	642.98
5	Mizoram	7	5	221.88	168.26	53.62
6	Odisha	28	14	860.79	401.21	459.58
7	Punjab	18	3	701.67	187.12	514.55
8	Tamil Nadu	26	3	924.47	135.49	788.98
9	Uttar Pradesh	69	34	2198.85	998.24	1200.61
10	Andhra Pradesh	23	7	889.10	340.83	548.27
11	Arunachal Pradesh	16	7	465.75	171.93	293.82
12	Chhattisgarh	27	14	807.17	420.28	386.89
13	Daman & Diu	2	0	148.21	82.81	65.40
14	Himachal Pradesh	12	9	258.39	197.12	61.27
15	Meghalaya	7	5	225.21	166.64	58.56
	Total	326	164	10190.59	4910.24	5280.35

The DPR for National Rollout of e-District project in the UT of Puducherry was approved but no funds were released because of the issue of subsuming the pilot in National Rollout of e-District project. The directions of Empowered Committee are sought for release of the fund to UT of Puducherry in this Empowered Committee meeting. (Agenda No. 4 sub point no. VI)

It is evident from the above table that GIA amount of Rs. 52.80 crores could not be released to 15 States/UTs due to some districts not having more than 70% CSCs operational. Empowered Committee meeting held on 28th December 2011 (Para 13, Para 20 (c) and Para 21 at Page 4, 5, and 6 respectively) decided that funding for e-District MMP would be released for only those Districts that have achieved more than 70% rollout of CSCs. This criteria was reiterated in the Empowered Committee meetings held on 27th March 2012 (Para 14 and Point 6 of Table 1 at Page 3 and 4 of 6 respectively) and 6th July 2012 (Para 16 (c) at

Page 4). The Cabinet Note of the e-District MMP mentioned that the programme is to be implemented in two phases, however, no clear trigger was defined for establishing the criteria or condition when Phase-II would commence.

The successful implementation of e-District project depend on several concurrent activities to be undertaken as State and District levels. The State level activities pertain mainly to the identification of services and development of application software, while the actual deployment of the services will take place at the district level. This deployment must necessarily be preceded by a large number of activities such as gap assessment, site preparation, hardware procurements and deployment, capacity building and training activities for staff in all concerned offices etc. The prior digitization of relevant databases which includes quality assurance, verification and updation, digital signatures for delivery of across the counter services must also be complete before the deployment of software. It may also be noted that project is to be implemented in a period of four years from April 2011, that is a period of nearly one and a half years has already elapsed from the date of cabinet approval.

The selection of SPMUs has been finalized and the model RFP for the SI selection has been circulated to the States. Hence service selection and application development work will commence shortly in the States.

Regular reviews with State Governments and feedback from various stake holders has indicated that the desired level of CSC roll-out has been impacted by various factors which include power and connectivity issues, terrain and topography related issues, naxal problems etc. In addition, the availability of a fairly limited number of e-services has severely impacted the viability of CSCs in a number of States and will make it difficult to ensure meeting the 70% CSCs operational criteria for roll-out of e-District project. It may be appreciated that this imbroglio can only be resolved by ensuring that all districts in all States work in a concerted and focused manner for implementing the e-District project. The Department has already initiated steps to resolve the power and connectivity problems and also develop a revitalization plan for CSCs in difficult areas.

APPROVAL SOUGHT

Based on the above reasons, the Empowered Committee may approve the release of withheld amount under second installment of Rs. 52.80 crores to 15 States / UTs to enable initiation of Phase 2 activities along with Phase 1.

It is also proposed that this approval may be extended to the States / UTs whose DPRs have been presented for approval in this Empowered Committee meeting.

III. Requirement of operationalization of 70% CSCs in Karnataka and Haryana

Both the States have their own G2C services delivery channels which are substantially lesser in number than the target set under CSC scheme. Hence, none of the districts are meeting the criteria of operationalization of 70% CSC in these States. Karnataka has informed DeitY that they have gone through the tender process for selection of SCA for implementation of CSC scheme. However, it was felt that the existing 800 Telecentres at Hobli level need to be stabilized and made viable rather than implementation of CSC scheme. Similarly, Haryana has eSampark centers for delivery G2C services. As per the criteria for release of funds, none of the districts in these two States have more than 70% CSCs operational. Hence, only State level funds can be released to these States.

The implementation of e-District will be extremely difficult in time bound manner in such States. Hence, there could be following options for such States.

- (i) Release only State level fund. The implementation of project will then be extremely difficult because of scarcity of funds. The State may be asked to arrange district level funds from State funding till they meet the criteria of more than 70% operational CSCs within the timeframe of the scheme.
- (ii) Release second and third installment to all the districts subject to meeting all other criteria for fund releases and release of the fourth installment will be to those districts only which have more than 70% operational CSCs. The increase in number of services through e-District project is expected to contribute to the

viability of CSCs and enable the State to establish sufficient number of CSCs in the long run.

APPROVAL SOUGHT

In case approval is granted for item No. 4 (II), the approval for this item is not required.

In case approval is not granted for the item 4(II), the Empowered Committee may approve option (ii) for the State of Karnataka and Haryana, as a special case considering the need for project implementation in a time bound manner in these States.

IV. Funding for additional districts created by States / UTs (currently proposals received from Arunachal Pradesh, Meghalaya and Punjab)

New districts have been formed in many States in India after the CCI approval of e-District National Rollout Scheme. The funds for additional districts have been already released to Chhattisgarh, Tripura and Uttar Pradesh on the basis of approval of Empowered Committee. After approval of the DPR, letters have been received from Arunachal Pradesh, Meghalaya and Punjab requesting for additional funds due to increase in the number of districts.

The scheme for nationwide rollout was approved for only 600 districts. The number of districts for rollout has already increased by 24 (4 districts in Tripura, 9 districts in Chhattisgarh, 4 districts in Uttar Pradesh, 2 districts in Punjab, 4 districts in Meghalaya and 1 district in Arunachal Pradesh) for the DPR for 24 States approved so far. During course of this project, it may be expected that further districts may be formed in some States / UTs and need to be included in the Scheme.

The following options are proposed:

- (i) The fund released to additional districts may be adjusted with the saving from other heads. It is important to mention that funds have been already released to block and tehsil of existing district which will be part of the new district. Funds for only new offices i.e. district HQ; new SDO, tehsil, or block will be required. The request received from the States after the approval of DPR

may be also considered for release. State may be informed a cut-off date after which new districts will be not funded under e-District scheme.

(ii) The request for increasing the budget for nation-wide rollout of e-District scheme based on the new districts formed may be initiated.

APPROVAL SOUGHT

The e-District scheme has a citizen facing objective and it is envisaged that all the districts in the State (and inter alia the country), should provide services through this scheme. It is proposed that the States / UTs, whose DPRs are already approved, will be requested to submit the details of newly formed administrative units by 30th Nov 2012. If this information is not received by this date, the State / UT will need to fund for these administrative units. The States / UTs who have not submitted their DPRs should consider such new administrative units in their DPR and submit it by 30th Nov 2012.

V. Requirement of operationalization of CSCs in remote / Naxal affected Districts (viz. Odisha, Jharkhand)

Some of the districts of Odisha and Jharkhand are finding it difficult to meet the requirement of operationalization of 70% CSCs because of geographical, economical or socio-political challenges. There could be following options for such States.

(i) Release only State level fund and district level funds to district which are meeting requirement of operationalization of 70% CSCs. The State may be asked to arrange district level funds from State funding.

(ii) Release second and third installment to all the districts subject to meeting all other criteria for fund releases and release of the fourth installment will be to those districts only which have more than 70% operational CSCs. The increase in number of services through e-District project may also increase number of CSCs over a period of time.

APPROVAL SOUGHT

In case approval is granted for item No. 4 (II), the approval for this item is not required.

In case approval is not granted for the item 4(II), Empowered Committee may approve option (ii) for the State of Odisha and Jharkhand, considering the need for project implementation in a time bound manner.

VI. Subsuming the pilot e-District project of UT of Puducherry into National rollout of e-District project

The DPR for National Rollout of e-District project in the UT of Puducherry has been already approved in the Empowered Committee meeting held on 29th March 2012. It may be noted that there are 4 districts in Puducherry, but as per the request from the UT, the Empowered Committee had approved the DPR considering it as a Non-Pilot, i.e. funds for all the 4 districts were approved.

This proposal was also discussed in the Meeting of the Program Review and Steering Group (PRSG) for e-District Pilot Project convened on 5th July 2012. It was discussed that the implementation of the e-District Pilot has been delayed in Puducherry and as a result, it was decided to subsume the e-District Pilot Project under the National rollout.

On the basis of the approvals, it was proposed that the funds under the e-District Pilot should be transferred to the funds of the e-District National Roll-out and the same should be counted as the release from Deity. However IFD has made an observation that whether the Cabinet Note for eDistrict National rollout Scheme has a provision to merge the e-District Pilot Project with eDistrict National roll-out. It was noted that such provision is not available under the eDistrict National Roll-out Scheme. Hence, it is suggested that eDistrict Pilot Project and eDistrict National Rollout Project be continued simultaneously.

APPROVAL SOUGHT

The Empowered Committee may approve to continue both the projects simultaneously.

Annexure A: Readiness Appraisal

	Mandatory Criterion for appraisal	Benchmark for approval	Mandatory / Conditional	DNH	Rajasthan	Karnataka	West Bengal	Uttarakhand	Bihar	Jammu & Kashmir	Chandigarh	Haryana
	Mandatory Criterion for appraisal											
1	State Designate of Agency	Notification of SDA	Has to be done	Yes	Yes	Yes	Yes	Designated (ITDA)	Yes	Yes	Designated (SPIC)	Designated (HARTRON)
2	Appointment of Nodal Officers	Identification of Nodal officer	Has to be done	Yes	Yes	Yes	Yes	Appointed	Yes	Yes	Appointed	Appointed
3	Number for service category selected	Should have proposed 10 Services for the State wide roll-out	In case of non-compliance, additional services to be added	10	11	15	5	10	15	10	10	12
4	Number of mandated service category selected	Should have proposed 5 mandatory Services	In case of non-compliance, additional services to be added	5	5	5	5	5	5	5	5	5
5	Status of SDC	SDCs should be operational or alternatively use NIC DC	Minimum criterion	Not Operational (Proposes to use the SDC of	Operational	Operational	Operational	Not Operational - Proposed to host application a: ICFRE Dehradun's	Under implementation stage - Likely date of commissioning: Dec. 2013.	Not Operational (Proposed to use alternate Data Centre)	Operational	Operational

	Benchmark for approval	Mandatory / Conditional	DNH	Rajasthan	Karnataka	West Bengal	Uttarakhand	Jammu & Kashmir	Chandigarh	Haryana
			nearby State.				Data Center	Proposed to use existing BPA/JC-C.		
6	CSC implementation started. Release to be restricted in phase I for districts with at least 70% CSC	Districts with more than 70% CSCs will be sanctioned for release of funds.	0/1 Districts have more than 70% CSC in the State.	22/31 have more than 70% CSCs	SCA not selected - Nemrudi tele Centres (821) along with the Karnataka One Centres (34) and Bangalore One Centres (80) continue to function as CSCs	11/16 have more than 70% CSC	8/12 have more than 70% CSC	11/22 have more than 70% CSC	1/1 have more than 70% CSC	0/20 have more than 70% CSC. Grameen Jan Sewa Counters at Panchayat Level are proposed for services delivery.
7	SWAN should be operational at SHQ and D-HQ level		Not Operational (The targeted date of completion is Mar 2013.)	Vertical PoPs are expected to be Operational by September 2012	Operational	Operational	Operational (133 out of 135 PoPs are operational)	Not Operational (Bid Process Underway)	Operational	Operational
8	DPR for SSDG should have been approved by		Not Operational (The targeted date of	Implementation is in progress (Agency selected -	Request for Proposal (RFP) is in the	"Contract Negotiations with the most responsive"	DPR has been approved by Deity	Implementation is in progress (Agency selected -	UT will use NSDG	Operational

	Benchmark for approval	Mandatory / Conditional	DNH	Rajasthan	Karnataka	West Bengal	Uttarakhand	Bihar	Jammu & Kashmir	Chandigarh	Haryana
	<i>Deity and implementation started</i>		completion is Mar 2013.)	Wipro)	process of preparation	bidder underway		stage.	CDAC)		Infosys)
	Additional appraisal criteria for pilot project										
9	STQC certification status	Submission of application for STQC certification to be linked to the release of funds	Mandatory for approval of DPR	NA	SRS submitted to STQC	Completed	NC STQC testing can be performed since the Application software is under development.	Required documents, SRS, Closure Report and application submitted to STQC Kolkata.	NA	NA	In Progress - Functional Testing completed for four categories of services, remaining submitted to STQC for testing.

Annexure B: FINANCIAL APPRAISAL

S.NO.	Name of State	Number of Districts	No. of districts minus pilot districts	Budgeted Amount (Rs. Lakhs)	Amount proposed to be approved (Rs. Lakhs)	Non pilot Districts having CSCs more than 70%	Total 2 nd installment (without adjusting first installment) (Rs. Lakhs)	Amount to be released as 2 nd installment after deducting for districts less than 70% CSC & adjusting first installments (Rs. Lakhs)	GIA Share (Rs. Lakhs)	ACA Share (Rs. Lakhs)
1	Bihar	38	34	8776.27	8776.37	33	1755.27	1386.64	473.00	913.64
2	Dadra and Nagar Haveli	1	1	714.25	699.12	0	139.82	82.79	0.00	82.79
3	Jammu & Kashmir	22	22	5909.61	5904.73	11	1180.95	595.94	157.67	438.28
4	Karnataka	30	30	7855.05	7851.02	0	157C.20	101.11	0.00	101.11
5	Rajasthan	33	31	8046.73	7858.49	22	1571.70	1024.90	315.33	709.57

6	West Bengal	19	16	4605.13	4032.39	11	806.48	403.90	157.67	246.23
7	Uttarakhand	13	12	3389.23	3176.66	8	635.33	357.16	114.67	242.50
8	Chandigarh	1	1	714.25	685.62	1	131.72	111.72	14.33	97.39
9	Haryana	21	20	5334.67	5225.59	2	1045.12	101.63	0.00	101.63
	Total	178	167	45345.18	44209.99	86	8836.59	4165.79	1232.67	2933.14