

भारत सरकार  
GOVERNMENT OF INDIA  
संचार और सूचना प्रौद्योगिकी मंत्रालय  
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग  
DEPARTMENT OF ELECTRONICS AND INFORMATION TECHNOLOGY  
Website: www.deity.gov.in

संख्या 3(22)/2011-EG-II  
No.....

दिनांक  
Date..... 13th August 2014

Minutes of Meeting

**Subject: Minutes of meeting the eDistrict MMP National Rollout Project Review via Video Conferencing with the States/UTs held on 4<sup>th</sup> August 2014.**

A meeting through video conferencing was held on 4<sup>th</sup> August 2014 at 2:30 PM in the PMU Conference Room, 4<sup>th</sup> Floor, Electronics Niketan, New Delhi under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov) DeitY, to review the progress of the project with the States/UTs.

2. The copy of the Minutes of the Meeting held on 4<sup>th</sup> August 2014 is enclosed herewith for your information and necessary action
3. The minutes are issued with the approval of the Joint Secretary (eGov).



Pravin Chandekar  
Addl. Director

To,

**IT Secretaries of**

1. Bihar
2. Goa
3. Gujarat
4. Jammu & Kashmir
5. Madhya Pradesh
6. Nagaland
7. Uttar Pradesh



**No. 3(22)/2012-EG-II**  
**Department of Electronics & Information Technology**  
**eGovernance Group**

**Dated: 13.08.2014**

**Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 4<sup>th</sup> August 2014 via Video Conferencing with the States/UTs**

1. A meeting was held on 4<sup>th</sup> August 2014 to discuss the implementation of eDistrict MMP National Rollout Project with the States/UTs having M/s E&Y as their SPMU Agency. The meeting was conducted through Video conferencing from 2:30 pm in the PMU Conference Room, 4<sup>th</sup> Floor, Electronics Niketan, New Delhi under the Chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY. The list of officials who participated in the meeting is placed at Annexure A.
  
2. Joint Secretary (eGov), DeitY welcomed all participants and discussed the current implementation status of eDistrict MMP. The key decisions and actions to be taken are listed below:

Sl. No.	Key Milestones	Remarks
1.	Bihar	
	DeGS formation and Selection eDPM	The State informed that the CM has instructed the State Information Technology Department, that the eDistrict project should be implemented on a priority basis.  The State team has been following aggressively in the formation of the remaining DeGS and the

Sl. No.	Key Milestones	Remarks
	Release of SI RFP & Selection of SI	<p>hiring of the eDPMs.</p> <p>State informed that Apex Committee Meeting was held on 18<sup>th</sup> July 2014 wherein key decisions have been taken. Minutes of this meeting is not yet released.</p> <p>State also informed that they are evaluation options on Application Development Strategy –  Option A: Rollout the State's pilot application which is already STQC certified and rolled out in pilot districts.  Option B: Choose one of the eDistrict Applications developed by NIC for other States.</p> <p>State further informed that SPMU has shared the RFP for remaining components of SI Scope which is being reviewed. State requested DeitY to review the RFP as well and check compliance to the eDistrict's Model SI RFP. SPMU would be sharing the draft RFP for review.</p>
	Fund Releases & UC Submission	DeitY informed that the State may evaluate the funding requirements for this year and inform DeitY accordingly. It also requested the State to submit the pending UCs.
2.	Goa	
	SI Selection	<p>State has informed that the price discovery through tendering is higher than the budgeted cost. The SDA &amp; SPMU is in the process of assessing the pricing gaps – overcharging by the bidder. This activity is expected to be completed in about two weeks' time. Subsequently, the observations will be placed before the Apex Committee for approval. Apex Committee is expected to be convened in next 3 to 4 weeks.</p>

Sl. No.	Key Milestones	Remarks
	Services Roll Out Plan	<p>The State informed that the full rollout of services is expected to be complete by May 2015.</p> <p>Deity requested the State to adhere to their original timelines for rollout i.e. to complete rollout by March 2015. It was suggested that the State may leverage the already operational SSDG platform to enable faster rollout of services.</p>
3.	Gujarat	
	Release of Data Digitization RFP	<p>State informed that RFP has been approved by State Apex Committee and the RFP will be released in a week's time.</p> <p>State would also be publishing an RFP for comprehensive Document Management Software (DMS) Solution.</p> <p>State further informed that no separate Hardware RFP will be release and the hardware for the 7 newly formed districts will be procured through empanelled vendors at rate contracts.</p>
	DPMs	<p>State informed that the process for selection of the DPMs is being initiated and the entire activity would be complete within 2 months.</p> <p>Advertisements would be published by the end of the week (9<sup>th</sup> Aug).</p>
	BPR Report, FRS, Capacity Building & Change Management Reports	<p>SPMU Central team informed that their deliverables are yet to be approved by the State. The State team this would be taken up during the meeting scheduled on 8<sup>th</sup> Aug 2014.</p>
4.	Jammu & Kashmir	

Sl. No.	Key Milestones	Remarks
	SI RFP & Selection of SI	<p>State SeMT team informed that eDistrict RFP will be released only after the SWAN vendor is finalized.</p> <p>DeitY informed that these two tendering can happen simultaneously and State should expedite the pending activities of the project.</p> <p>It was decided that a separate VC meeting may be held with State IT Secretary to assess the progress of the project.</p>
5.	Madhya Pradesh	
	eDPMS	State informed that selection of eDPMS would not be undertaken as the Lok Seva Managers would be designated as eDPMS. Apex Committee approval for this is being sought.
	Delivery of Services	DeitY suggested that the services provided at Lok Seva Kendras should be extended to the CSCs at the earliest. DeitY requested the State to share timelines for this integration.
	Go-Live of Services & Transaction Volume	<p>The State informed that as on date 20 Districts of the State have achieved Go Live status. It further reiterated that in terms of Transaction Volume only 3 Districts can be categorized as Full Go Live Districts.</p> <p>DeitY requested the State to expedite rollout of services through CSCs also as this would further lead to higher transaction volume.</p>
	Fund Releases	DeitY informed that the UCs submitted by the State is being processed. Once UCs is accepted, then the fund release (3 <sup>rd</sup> instalment) process would be initiated.

Sl. No.	Key Milestones	Remarks
6.	Nagaland	
	SI Selection	State informed that the SI selection process is underway and the SI would be selected by the 30 <sup>th</sup> of September.
	Services Roll Out Plan	The State informed that the rollout of services in all districts is expected to be completed by March 2015.
	Fund Releases & UC Submission	DeitY informed that the State may evaluate the funding requirements for this year and inform DeitY accordingly. It also requested the State to submit the pending UCs.
7.	Uttar Pradesh	
	Signing of Contract with SI for Zone II	State informed that contract will be signed with SI for Zone II in next 2 – 3 days. The SI has already started work in Zone II.
	Fund Releases & UC Submission	State conveyed that a letter for funds release has been sent to DeitY. DeitY informed the State to submit all the pending UCs for further fund releases. DeitY suggested that the State may send a representative with all UCs and also resolve the issues pertaining to the UCs being submitted.
	Launch of Services	DeitY requested that the eDistrict services should be launched in remaining districts and also target to achieve the transaction volumes that meet the Go-Live definition.

3. During the meeting, Joint Secretary (eGov), emphasised on:
  1. Leveraging the Mobile & Payment Gateway platforms of DeitY which are available to all States / UTs. These platforms would significantly enhance the quality of services and convenience to the citizens.
  2. Ensuring compliance of eDistrict application with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY.
  3. Submission of UCs by the State and the fund requirements for this FY to DeitY.
  
4. The meeting ended with a vote of thanks to and from the Chair.

## **ANNEXURE A**

### List of Attendees:

- |                               |                                  |
|-------------------------------|----------------------------------|
| 1. Dr. Rajendra Kumar         | Joint Secretary (eGov), DeitY    |
| 2. Sh. Pravin Chandekar       | Additional Director(eGov), DeitY |
| 3. Sh. Vishwadeep Shrivastava | Senior Consultant, NeGD          |
| 4. Sh. Ramendra Verma         | eDistrict NPMU                   |
| 5. Sh. Raghunath Krishnagiri  | eDistrict NPMU                   |
| 6. Sh. Murad Butt             | eDistrict NPMU                   |
| 7. Sh. Pravin Gupta           | eDistrict NPMU                   |
| 8. Sh. Ajay Sidwani           | M/s E&Y SPMU Central Team        |
| 9. Sh. Anupam Sharma          | M/s E&Y SPMU Central Team        |
| 10. Sh. Amit Sharma           | M/s E&Y SPMU Central Team        |

### **State / UT eDistrict teams through Video Conference**

1. Bihar
2. Goa
3. Gujarat
4. Jammu & Kashmir
5. Madhya Pradesh
6. Nagaland
7. Uttar Pradesh