भारत सरकार
GOVERNMENT OF INDIA
संचार और सूचना प्रौद्योगिकी मंत्रालय
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग
DEPARTMENT OF ELECTRONICS AND INFORMATION TECHNOLOGY
Website: www.deity.gov.in

संख्या	दिनांक
No.............	Date..................

3(22)/2011-EG-II   16th October 2014

Minutes of Meeting

Subject: Minutes of meeting the eDistrict MMP National Rollout Project Review via Video Conferencing with the States/UTs held on 14th October 2014.

A meeting through video conferencing was held on 14th October 2014 at 2:30 PM in the PMU Conference Room, 4th Floor, Electronics Niketan, New Delhi under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov) DeitY, to review the progress of the project with the States/UTs.

2.   The copy of the Minutes of the Meeting held on 14th October 2014 is enclosed herewith for your information and necessary action

3.   The minutes are issued with the approval of the Joint Secretary (eGov).

Pravin Chandekar
Adl. Director

To,

IT Secretaries of
1. Gujarat
2. Manipur
3. Mizoram
4. Tripura

राष्ट्रीय इ-गवर्नेंस योजना
National e-Governance Plan

इलेक्ट्रॉनिक्स निकेतन
6,सी.जी.ओ. कॉम्प्लेक्स
नई दिल्ली-110003

Public services closer home

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NEW DELHI-110003

3(22)/i2011-EG-II
Department of Electronics & Information Technology
eGovernance Group

Dated: 14.10.2014

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 14th October 2014 via Video Conferencing with the States/UTs

A meeting was held on 14th October 2014 to review the State readiness for the launch of eDistrict Services in the current financial year as per the RFD targets for FY14-15 and specific issues that State/UT are facing to accomplish the same. The meeting was conducted under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY through Video conferencing from 2:30 pm in the Conference Room, 4th Floor, Electronics Niketan, New Delhi. The list of officials who participated in the meeting is placed at Annexure A. A copy of the presentation that was discussed during the Project Review Meeting is placed at Annexure B.

2. Joint Secretary (eGov), DeitY, welcomed all participants and discussed the current implementation status of eDistrict MMP. Joint Secretary (eGov) conveyed the broad context of the meeting by highlighting the delay in application development, selection of SI, hardware procurement etc. that have led to delays in launch of services. It was emphasized that the States need to expedite the implementation process to meet the targets. The key decisions and actions to be taken are listed below:

Sl. No	Key Milestones	Remarks
1.	**Gujarat**	
	eDPM Hiring	Recruitment Process has been initiated and hiring would be completed within a month's time i.e. by 15th November 2014.
	DeGS Formation	JS (eGov) has suggested to complete the formation of DeGS in newly formed 7 Districts at the earliest and communicate to DeitY.
	SI Selection	State informed that the newly created 7 Districts have basic infrastructure and the revenue department has been requested to undertake procurement, if required, for the gap infrastructure. As of now, there is no need of Hardware RFP. RFP for Empanelment of vendors for Data Digitization has been issued and the empanelment is expected to be completed by 15th November 2015. JS (eGov) emphasized that the eDistrict application should comply with architecture and duplication should not exist. As discussed NIC mentioned that they are working on this.
	Go-Live of Application	Services under eDistrict / ATVT application are already being provided in the 26 districts. State informed that these services also being provided in the 7 newly created districts with the existing infrastructure. JS (eGov) requested that the State should communicate through a letter to DeitY about the launch of services in the remaining 7 districts.
		State informed that they intend to take up a new initiative – eLocker

Sl. No	Key Milestones	Remarks
		(Citizen Document Repository) – creating a facility for citizens to store electronically the certificates / documents so that they need not submit physical copies while availing the government services and government departments can refer to these electronically stored documents. State sought clarification on whether this initiative can be funded under the eDistrict Scheme. JS (eGov) informed that additional state-level initiatives to be included in the existing Scheme, may not be appropriate, however, It was suggested State may submit a proposal for appraisal. Thereafter, DeitY would take suitable view on the same. Further it was informed that necessary technical advice may be sought from DeitY on this initiative.
2.	**Manipur**	
	Go Live of Services	State has approved 35 services under eDistrict. State informed that UAT is completed for 14 services and STQC testing is in progress. State has agreed the following timelines for launch of services across all 9 districts • 14 services by 30th November 2014 • Remaining 21 services by 31st January 2015 JS (eGov) directed that the State needs to expedite the activities to achieve the targets within the agreed timelines.
	Release of Fund	State informed that it will request for 3rd instalment funds after the Government Orders are notified.
3.	**Mizoram**	
	Rollout of eDistrict Services	State has approved 31 services under eDistrict. State informed that UAT is completed and STQC testing is in progress. State has agreed the following timelines for launch of services across all 7 non-pilot districts • 6 Services by 30th November 2014. • Remaining 25 Services by 15th January 2015.
4	**Tripura**	
	eDPM Hiring	Agreement with NIELIT has been signed on 13th October 2014. State is expecting to get eDPM deployed across all the Districts by 15th December 2014.
	SI Selection	State has received single bid for H/w RFP and evaluation has been completed. SI selection is expected to be approved in a meeting dated 14th October 2014 and agreement is expected to be signed by 31st October 2014. NIC is appointed as the application development agency.
	Rollout of eDistrict Services	State informed that NIC is implementing ServicePlus application and some issues on customization are being resolved by the NIC ServicePlus team. State has approved 21 services under eDistrict. State has agreed the following timelines for launch of services across all 12 non-pilot districts

Sl. No	Key Milestones	Remarks
		• 13 Services by 15th December 2014.
		• Remaining 8 Services by 28th February 2015.

3.   During the meeting, JS (eGov) emphasize to ensure the compliance of eDistrict application with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY and meeting the timelines to achieve the eDistrict services launch.

4.   The meeting concluded with vote of thanks to and from the Chair

ANNEXURE - A

List of Attendees:

1. Dr. Rajendra Kumar   Joint Secretary (eGov), DeitY
2. Sh. Pravin Chandekar   Additional Director(eGov), DeitY
3. Sh. Vishwadeep Srivastava   Senior Consultant, NeGD
4. Sh. Koushlendra Singh Bhadouria   Senior Executive, NeGD
5. Sh. Krishnagiri Raghunath   eDistrict NPMU
6. Sh. Pravin Gupta   eDistrict NPMU
7. Sh. Alok Agarwal   eDistrict NPMU
8. Sh. Kunal Singh   eDistrict NPMU

State / UT eDistrict teams through Video Conference

1. Gujarat
2. Manipur
3. Mizoram
4. Tripura

ANNEXURE - B

A copy of the Summary Presentation that was discussed during the Project Review Meeting

Department of Electronics and Information Technology
Ministry of Communications and Information Technology
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Project Status

State	Status
Gujarat **Administrative Approval dated: 31.03.2012** **Funds Available with State: Rs 17.34 Cr (Rs 10.03 Cr + 7.31 Cr already released in FY 2014-15)** **Funds budgeted in FY 14-15: Rs 27 Cr**	▪ DeGS Formation| **In process (26/33)** ▪ DPM Hiring| **Not initiated** ▪ *Selection process will be completed by Oct 2014 (Aug 2014)* ▪ SPMU Contract| **Signed** ▪ Apex Committee Approval| **Completed** ▪ Release of SI RFP I **H/w & Digitization RFP not released** ▪ *RFP approved by Apex Committee and will be released by 12 Aug 2014 (Aug 2014)* ▪ SI Selection | **NIC selected as ADA; H/w & Digitization SI dependent on RFP** ▪ Roll-out of eDistrict services I **Completed in 26 districts.** ▪ Roll-out of eDistrict services Target for FY 14 – 15 I **7 non-pilot districts** ▪ *Timelines not committed*

Actions to be taken

- Provide timelines for launch of services in 7 non-pilot districts of the State to achieve the FY14-15 Target

- Provide timelines for SI selection for Hardware and Data Digitization

- Ensure compliance of eDistrict application with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

- Formation of DeGS in remaining 7 Districts.

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Project Status

State	Status

Manipur
 	
Administrative Approval dated: 31.03.2012
 	
Funds Available with State: Rs 1.43 Cr
 	
Funds budgeted in FY 14-15: Rs 1.43 Cr (Already released the entire Fund)
	▪ DeGS Formation| **Completed (9/9)**
	▪ DPM Hiring| **Completed (9/9)**
	▪ SPMU Contract| **Signed**
	▪ Apex Committee Approval| **Completed**
	▪ Release of SI RFP I **Released**
	▪ SI Selection | **Completed**
	▪ Roll-out of e-District services Target for FY 14 – 15 | **9 non-pilot districts**
	   ▪ *Launch of 35 Services by Nov 2014 (Aug 14)*
	   ▪ *Launch of 35 Services by Nov 2014 (May 14)*

Actions to be taken

▪ Ensure launch of services in all 9 non-pilot districts to achieve the FY14-15 Target.

▪ Ensure that the eDistrict application complies with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

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Project Status

State	Status
Mizoram **Administrative Approval dated: 28.03.2012** **Funds Available with State: 7.7 Cr**	▪ DeGS Formation| **Completed (8/8)** ▪ DPM Hiring| **Completed (8/8)** ▪ SPMU Contract| **Signed** ▪ Apex Committee Approval| **Completed** ▪ Release of SI RFP I **NA** ▪ SI Selection | **Completed** ▪ SI Contract Signing | **Completed** ▪ Roll-out of e-District services Target for FY 14 – 15 I **7 non-pilot districts.** 　▪ **Launch of e-District services by October 2014 (Aug 14)** 　▪ **Launch of e-District services by Nov 2014 (Jul 13)**

Actions to be taken

▪ Ensure launch of services in all 7 non-pilot districts as per the committed timelines

▪ Ensure that the eDistrict application complies with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY.
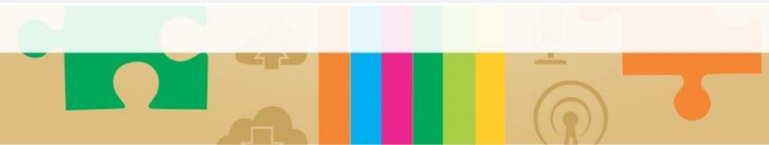
Project Status

State	Status
Tripura **Administrative Approval dated: 28.03.2012** **Funds Available with State: Rs 2.86 Cr**	• DeGS Formation| **Completed (8/8)** • DPM Hiring| **In Process (Hiring to be done through NIELIT)** ◦ *Signing MOU with NIELIT by 15 Aug 2014 (Aug 2014)* • SPMU Contract| **Signed** • Apex Committee Approval| **Completed** • Release of SI RFP I **H/w RFP released (Mar 2014);** • SI Selection | **NIC is selected as ADA; H/w SI – Pending | IL&FS has been shortlisted** ◦ *H/w SI selection to be completed by Aug 14 (Aug 2014); contract yet to be signed.* • Roll-out of eDistrict Services | **8 non-pilot districts** ◦ *13 services by Dec 2014* ◦ *8 services by Mar 2015*

Actions to be taken

- Ensure launch of services in all 8 non-pilot districts by Dec 2014.

- Ensure that the eDistrict application complies with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

- Provide times lines for deployment of District Project Managers in all Districts

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Thank You