संख्या

No...............

3(22)/2011-EG-II

दिनांक

Date....................

16th October 2014

Minutes of Meeting

Subject: Minutes of meeting the eDistrict MMP National Rollout Project Review via Video Conferencing with the States/UTs held on 13th October 2014.

A meeting through video conferencing was held on 13th October 2014 at 4:30 PM in the PMU Conference Room, 4th Floor, Electronics Niketan, New Delhi under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov) DeitY, to review the progress of the project with the States/UTs.

2.   The copy of the Minutes of the Meeting held on 13th October 2014 is enclosed herewith for your information and necessary action

3.   The minutes are issued with the approval of the Joint Secretary (eGov).

Pravin Chandekar
Adl. Director

To,

IT Secretaries of
1. Delhi
2. Meghalaya
3. Nagaland
4. Uttarakhand

3(22)/2011-EG-II
Department of Electronics & Information Technology
eGovernance Group

Dated: 13.10.2014

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 13th October 2014 via Video Conferencing with the States/UTs

A meeting was held on 13th October 2014 to review the State readiness for the launch of eDistrict Services in the current financial year as per the RFD targets for FY14-15 and specific issues that State/UT are facing to accomplish the same. The meeting was conducted under the chairmanship of Dr. Rajendra Kumar, Joint Secretary (eGov), DeitY through Video conferencing from 4:30 pm in the Conference Room, 4th Floor, Electronics Niketan, New Delhi. The list of officials who participated in the meeting is placed at Annexure A. A copy of the presentation that was discussed during the Project Review Meeting is placed at Annexure B.

2.   Joint Secretary (eGov), DeitY, welcomed all participants and discussed the current implementation status of eDistrict MMP. Joint Secretary (eGov) highlighted that the launch of eDistrict services by the States have been delayed and the States need to expedite the implementation process to meet the targets. The key decisions and actions to be taken are listed below:

Sl. No	Key Milestones	Remarks
1.	**Delhi**	
	Application Development	Development of Application is being done by NIC. State has requested NIC for a combined SRS pertaining to Phase 1 and Phase 2.
	Go-Live of Application	State has agreed to launch all 28 eDistrict services in two phases. • **Phase I:** 11 services would be rolled out in this phase across all 11 districts. 4 services (which are under UAT testing) will be rolled out latest by 15th November and remaining 7 services will be launched by 15th December 2014. • **Phase II:** Remaining 17 Services will be launched by 15th February 2015.
	Release of Funds	State requested for release of funds to complete hardware procurement, site preparation, application development etc. DeitY informed that Rs 1.7 Crores has been put up for approval to be released to the State. State was also requested to submit UCs for further release of funds.
2.	**Meghalaya**	
	SI Selection	In response to the Hardware RFP, State has received a Single bid. JS (eGov) suggested that the State should abide by the State procurement rules and accordingly decide. State confirmed that the evaluation process would be completed by 30th Nov 2014 State has appointed NIC for application development.
	Go Live of Services	NIC requested the State to share the Function Requirements so that the services can be developed. State informed that the functional requirements would be shared once these are approved by the Apex

Sl. No	Key Milestones	Remarks
		Committee. Apex Committee Meeting is scheduled in 1st week of Nov 2014.
		JS (eGov) suggested to complete the application development of the approved 33 services at the earliest. State has agreed the following timelines for launch of eDistrict services:
		• Phase I: 10 services will be rolled out across all districts by 1st Feb 2015
		• Phase II: Remaining 23 services will be rolled out by 31st Mar 2015. State informed that around 3-4 services may be difficult to be rolled out due to approvals from respective line departments. JS (eGov) emphasized that rest of the services should be rolled out by 31st Mar 2015.
	Release of Fund	State informed that there no funds available with the State for eDistrict project. DeitY informed that the ACA funds allocated under CSC project will not be required for CSC and hence those funds can be re-allocated to eDistrict project. It was informed that necessary approval for re-allocation is being taken from IFD. In this regard, necessary orders for this re-allocation would be shared.
3.	**Nagaland**	
	SI Selection	State has undergone re-tendering process which got extended twice. State has received a single bid. State sought DeitY's directives on further action. JS (eGov) suggested that the State should abide by the State procurement rules and accordingly decide.
	Rollout of eDistrict Services	State informed that rollout of 10 eDistrict services in 8 non-pilot districts will be done by 31st March 2015. JS (eGov) urged that services launch which should be accomplished by 31st January 2015.
4	**Uttarakhand**	
	eDPM Hiring	State informed that eDPM hiring has been completed in 8 Districts and deployment of remaining 4 eDPMs would be completed by 31st October2014.
	Rollout of eDistrict Services	State has approved 32 services under the eDistrict project. State has agreed to adhere to the following timelines for launch of services across all 12 non-pilot districts:
		• 6 services will be launched by 15th November 2014
		• 10 services will be launched by 15th March 2015
	Payments to SPMU	State informed that approvals for release of payments to SPMU are being taken up in the Apex Committee meeting scheduled on 14th October 2014.
	Release of funds	State requested DeitY to release 2nd instalment of ACA fund (Rs 172 Lakhs). Since there is no fund allocated by CSS in this FY 2014-15 to the State, JS (eGov) informed that this would be looked into and explore options to allocate funds to the State for this FY

3. During the meeting, JS (eGov) emphasize to ensure the compliance of eDistrict application with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY and meeting the timelines to achieve the eDistrict services launch.

4. The meeting concluded with a vote of thanks to and from the Chair.

ANNEXURE - A

List of Attendees:

1.	Dr. Rajendra Kumar	Joint Secretary (eGov), DeitY
2.	Sh. Pravin Chandekar	Additional Director(eGov), DeitY
3.	Sh. Koushlendra Singh Bhadouria	Senior Executive, NeGD
4.	Sh. Krishnagiri Raghunath	eDistrict NPMU
5.	Sh. Pravin Gupta	eDistrict NPMU
6.	Sh. Alok Agarwal	eDistrict NPMU
7.	Sh. Ashish Gupta	eDistrict NPMU

State / UT eDistrict teams through Video Conference

1. Delhi
2. Meghalaya
3. Nagaland
4. Uttarakhand

ANNEXURE - B

A copy of the Summary Presentation that was discussed during the Project Review Meeting

National Rollout of eDistrict MMP Project Review Meeting – RFD Target

Summary Presentation of Group 3 States/UTs

13th Oct 2014

1. Delhi
2. Meghalaya
3. Nagaland
4. Uttarakhand

Department of Electronics and Information Technology

Department of Electronics and Information Technology
Ministry of Communications and Information Technology
Government of India

राष्ट्रीय इ-गवर्नेंस योजना
National e-Governance Plan

Project Status

State	Status
Delhi Administrative Approval dated: 25.06.2013 Funds Available with State: Nil Funds budgeted: Rs 3.67 Cr	▪ DeGS Formation| **In process (9/11)** ▪ DPM Hiring| **Completed** ▪ SPMU Contract| **Signed** ▪ Apex Committee Approval| **Completed** ▪ Release of SI RFP I **NA** ▪ SI Selection | **Completed; NIC + NICSI selected as SI,** ▪ Roll-out of eDistrict services Target for FY 14 – 15 I **11 non-pilot districts** ▪ *2 services in 11 districts by end of September 2014 (Aug 2014)*

Actions to be taken

- Ensure launch of services in all 11 districts as per the committed timelines

- Provide timelines for launch of remaining no of services

- Ensure that the eDistrict application complies with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

- Formation of DeGS in remaining Districts.

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National e-Governance Plan

Project Status

State	Status

Meghalaya
 	
Administrative Approval dated: 28.03.2012
 	
Funds Available with State: Nil
	▪ DeGS Formation| **In process (7/11)**
	▪ DPM Hiring| **In process (7/11)**
	▪ SPMU Contract| **Signed**
	▪ Apex Committee Approval| **Completed**
	▪ Release of SI RFP I **Released (Nov 2013), Corrigendum (Aug 2014)**
	▪ SI Selection | **NIC as ADA | H/w SI selection pending**
	    ▪ *Final Selection of H/w SI by November 2014 (Aug 2014)*
	▪ Roll-out of e-District services Target for FY 14 – 15 | **11 non-pilot districts**
	    ▪ *Timelines not committed*

Actions to be taken

▪ Provide timeline for the launch of Services in 11 non-Pilot districts in State to achieve the FY14-15 Target

▪ Ensure timely selection of H/w SI by November 2014 as committed by State

▪ Ensure that the eDistrict application complies with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

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National e-Governance Plan

Project Status

State	Status

Nagaland
 	
Administrative Approval dated: 06.09.2012
 	
Funds Available with State: Rs 4.12 Cr
 	
Funds budgeted: Rs. 2.77 Cr
	▪ DeGS Formation| **Completed (11/11)**
	▪ DPM Hiring| **Completed (11/11)**
	▪ SPMU Contract| **Signed**
	▪ Apex Committee Approval| **Completed**
	▪ Release of SI RFP I **Released (June 2014)**
	    ▪ **1 Single Bid submitted till 15th Sep 2014**
	▪ SI Selection | **Dependent on RFP release**
	▪ Roll-out of e-District services Target for FY 14 – 15 I **8 non-pilot districts.**
	    ▪ *Timelines not committed*

Actions to be taken

- Provide timelines for launch of services in 8 non-pilot districts of the State to achieve the FY14-15 Target

- Provide timelines for the SI Selection

- Ensure compliance of eDistrict application with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

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National e-Governance Plan

Project Status

State	Status

Uttarakhand
 	
Administrative Approval dated: 05.04.2013
 	
Funds Available with State: Rs 4.87 Cr
	▪ DeGS Formation| **Completed (13/13)**
	▪ DPM Hiring| **In Process**
	   ▪ *eDPM shall complete by June 2014 (May 2014)*
	▪ SPMU Contract| **Signed**
	▪ Apex Committee Approval| **Completed**
	▪ Release of SI RFP I **Unbundled approach (Need to decide on Data Digitization)**
	▪ SI Selection | **NIC as ADA | H/w & Connectivity – respective DeGS | Trainings – HILTRON | Data Digitization – not yet decided**
	   ▪ *Draft RFP for Data Digitization would be floated by 30 Sep 2014 (Aug 2014)*
	▪ Roll-out of eDistrict Services | **12 non-pilot districts**
	   ▪ *6 services - 15th Nov 2014,*
	   ▪ *10 services - 15th Mar 2015.*

Actions to be taken

▪ Provide timelines for launch of services in 12 non-pilot districts of the State to achieve the FY14-15 Target

▪ Ensure that the eDistrict application complies with the final technical architecture specified in the Integrated Framework Guidelines issued by DeitY

▪ Deployment of eDistrict Project Managers in all Districts

▪ Finalization for the strategy for Data Digitization

▪ Status of H/w and Connectivity in each DeGS.

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Thank You