संख्या
No........3(22)/2011-EG-II

दिनांक
20th May 2014

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project Review via Video Conferencing with the States/UTs held on 15th May 2014.

A meeting through video conferencing was held on 15th May 2014 at 2:30 PM in the Conference Room - 4009, 4th Floor, Electronics Niketan, New Delhi under the chairmanship of Shri. Rajiv Gauba, Additional Secretary (eGov), DeitY to review the progress of the project with the States/UTs.

2.   The copy of the Minutes of the Meeting held on 15th May 2014 is enclosed herewith for your information.

3.   The minutes are issued with the approval of the Director (eGov).

Pravin Chandekar

Additional Director

To,

IT Secretaries of
1. Chhattisgarh
2. Jharkhand
3. Maharashtra
4. Meghalaya
5. Rajasthan
6. Sikkim
7. Tamil Nadu
8. West Bengal

Dated: 15.05.2014

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project held on 15th May 2014 via Video Conferencing with the States/UTs

1.   A meeting was held on 15th May 2014 to discuss the implementation of eDistrict MMP National Rollout Project with the states/UTs. The meeting was conducted through Video conferencing from 2:30 pm in the   Conference Room no. 4009, 4th Floor, Electronics Niketan, New Delhi under the Chairmanship of Sh. Gaurav Dwivedi, Director (eGov), DeitY. The list of officials who participated in the meeting is placed at Annexure A.

2.   The Director(eGov), DeitY welcomed all participants and presented the current implementation status of states/UTs. The key decisions and actions to be taken are listed below:

Sl. No.	Key Milestones	Remarks
1.	**Chhattisgarh**	
	Compliance with Final Technical Architecture	The State informed that it has already shared the final architecture of Integrated Framework with the SI for compliance. Director (eGov), DeitY informed that C-DAC Mumbai is conducting a training on key integration components of eDistrict Technical Architecture for the application development team on 22nd & 23rd May 2014 in Mumbai. He requested the State to ensure that the requisite team from SI participates in this training.
	DPM Selection	State informed that the DPMs in the remaining districts will be selected after lifting of Model Code of Conduct. It was informed that to address the attrition issue, the State should have a reserve list of candidates so that the selection process turnaround can be reduced.
	Go-Live of Services	DeitY informed that the State should attempt to achieve the transaction volumes to meet the Go-Live definition. State informed that transaction volumes are being monitored regularly.
	Release of Funds	DeitY informed that fund release approval process would be initiated at the earliest for the balance 2nd instalment funds for the State.
2.	**Jharkhand**	
	The State could not participate in the review meeting.	
3.	**Maharashtra**	
		The progress was reviewed with SPMU team. It was informed that the progress review will be discussed with Secretary IT, Maharashtra in the next week.
4.	**Meghalaya**	
	MOU Signing with NIC	The State informed that NIC has shared financial proposals and other

Sl. No.	Key Milestones	Remarks
		documents on 14th May. State is currently examining these documents and confirmed that all issues with NIC will be resolved and MOU signing will be completed in the next week.
	Selection of H/w SI	The State informed that once the MOU is signed with NIC, the H/w RFP bid process management will be resumed and it is expected to complete the selection of SI by mid-June 2014.
	Approval of SPMU Deliverables and Payments to SPMU.	The State informed that State Apex Committee meeting will be convened in next 2-3 weeks for seeking approval on SPMU deliverables. Once approved, payments will be processed. It was informed that in case of delays in convening Apex Committee Meetings, some States have sought approval for SPMU deliverables from Chief Secretary on the file and have got this ratified later in the Apex Committee Meeting.
5.	Rajasthan	
	Rollout of eDistrict Services	State informed that 115 Services Portfolio under eDistrict has been approved by the State Apex Committee. State informed that on 9th May 2014 the contract with the existing pilot application development company M/s HP has been terminated and the State has decided to develop the application in-house. In response to this, DeitY requested the State to send an official intimation in this regard in next 2-3 days. On the basis of this letter, the State may request waiver of STQC testing criteria for release of 3rd instalment funds. Once all the criteria for release of 3rd instalment funds are fulfilled, fund release approval process would be initiated.
	SPMU Payments	State informed that the SPMU payments would be processed after receiving the next instalment of funds from DeitY.
6.	Sikkim	
	MOU Signing with NIC	The State informed that the MOU has been signed by the State and NIC. Signing by NICSI is awaited.
	Release of H/W RFP	The State informed that the H/W RFP is ready and would be released after lifting of Model Code of Conduct.
	Rollout of eDistrict Services	State informed that it has planned for the launch of 20 services in 1-2 districts by 31st March 2015. State informed about connectivity issues – SWAN not being operational across the State. DeitY requested the State to refer Horizontal Connectivity Guidelines issued by DeitY. It was further informed that any additional cost towards opting for an alternate solution till SWAN is operational has to be funded by the State from its own sources.
	Release of Funds	DeitY informed that fund release approval process would be initiated at the earliest for the balance 2nd instalment funds for the State.
7.	Tamil Nadu	
	Rollout of eDistrict Services	State informed that all the services except PDS services would be

Sl. No.	Key Milestones	Remarks
		ready for launch in next 2-3 months.
	Selection of SI	State appraised the issue of novation from HCL Infosystems to HCL Infotech. DeitY suggested that the State should seek legal advice from a Company Secretary or a Company Law expert in this matter of succession. The State informed that on the basis of legal advice, communication has been sent to the SI seeking further clarification.
	SPMU Payments	SPMU raised a concern on delays in release of their payment. State informed that payments will be released at the earliest on receipt of funds from Deity
	Release of Funds	DeitY informed that fund release approval process would be initiated at the earliest for the balance 2nd instalment funds for the State and State should initiate the process of completing all the criteria for releasing 3rd instalment of funds.
8.	**West Bengal**	
	Rollout of eDistrict Services	The State informed that rollout across all districts is planned in 2 waves: (a) Wave 1: 17 out of 40 services by 30th Sep 2014 (b) Wave 2: 19 services by 31st Dec 2014.
	Request for O&M Cost for 2 Pilot Districts	The State requested funds for O&M cost for 2 pilot districts. It was requested that the State should send a letter to DeitY.
	DPMs for Pilot Districts	State requested funding for DPMs in 2 Pilot Districts. DeitY informed that DPM for Pilot districts is not provisioned in the Scheme. If State requires DPM in the pilot districts, the cost for them has to funded by the State from its own resources.
	Payment to SPMU	State informed that Apex Committee will be convened soon and then the payment will be released.
9.	**General**	
	Training on key integration components for Application Developers	Director (eGov), DeitY informed that C-DAC Mumbai is conducting a training on key integration components of eDistrict Technical Architecture for the application development team on 22nd & 23rd May 2014 in Mumbai. He requested the States to ensure that the requisite team from SI participates in this training.

3. The meeting ended with a vote of thanks to the Chair.

ANNEXURE A

List of Attendees:

1.	Sh. Gaurav Dwivedi	Director (eGov), DeitY
2.	Sh. Pravin Chandekar	Additional Director(eGov), DeitY
3.	Sh. Raghunath Krishnagiri	eDistrict NPMU
4.	Sh. Murad Butt	eDistrict NPMU
5.	Sh. Pravin Gupta	eDistrict NPMU
6.	Sh. Amulya Patnaik	M/s PWC SPMU Central Team

State / UT eDistrict teams through Video Conference

1. Chhattisgarh
2. Maharashtra
3. Meghalaya
4. Rajasthan
5. Sikkim
6. Tamil Nadu
7. West Bengal