

No. 3(39)2011-EG-II
Department of Electronics & Information Technology

Dated: 30.08.2013

Subject: Minutes of Meeting of the eDistrict MMP National Rollout Project via Video Conferencing with the States where M/s Wipro is the SPMU agency held on 25th July 2013.

1. A review meeting was held on 25th July 2013 to discuss the implementation of the eDistrict MMP National Rollout Project with the States having M/s Wipro as the SPMU agency. The meeting was conducted via video conferencing in the PMU Conference Room, 4th Floor, Electronics Niketan, New Delhi under the Chairmanship of Sh. Gaurav Dwivedi, Director (eGov), DeitY. The list of officials who participated in the meeting is placed at Annexure A.
2. Director (eGov) discussed State-wise current project status and issues related to SPMU contract signing with the State representatives and M/s Wipro.
3. The key decisions and actions to be taken are listed below:

S. No.	Discussion Points	Responsibility	Completion Date	Remarks
1	Assam			
	Formation of DeGS	State	31 st August 2013	The State team informed that the Cabinet approval has been received for the DeGS formation and the process would be completed by end of August 2013.
	Rollout of eDistrict Services	State	31 st December 2013	The State committed to complete Go-live of 21 districts with 16 services by 31 st December 2013.
	Connectivity	State	31 st August 2013	The State has informed that 6 districts have connectivity issues. There have been some operational issues with the SWAN partner M/s Tulip. However the issues are expected to be resolved in August.
	Support for Site Survey	State	1 st August 2013	The State informed that it is short of manpower to carry-out the site-survey and has requested SPMU to provide some extra manpower for a week. It was agreed that that the State should leverage eDistrict Project Manager, SeMT and NIC DIOs to provide the data pertaining to site-survey.
	SPMU – Support for As-Is process assessment	SPMU	2 nd August 2013	State has requested additional man-power from SPMU so that As-Is assessment can be completed by 15 th August. It was agreed that the SPMU will send one resource for 10 days to Guwahati to expedite the As-Is process and the State will ensure all possible cooperation to complete this work within this period.
	UC Status	State	9 th August 2013	State will send all UCs by the 1 st week of August for funds released before 1 st April 2012.

S. No.	Discussion Points	Responsibility	Completion Date	Remarks
2 Dadra and Nagar Haveli				
	DeGS formation	UT	In 2 to 3 weeks	State has committed to complete DeGS formation in 2 to 3 weeks.
	eDistrict Project Manager hiring	UT		Shortlisting of candidates completed but the UT is not able to go ahead due to the shortage of fund.
	Release of funds	DeitY	23 rd of August	DeitY to release funds to D&NH by 23 rd August as the UT has no UC pending as on date.
	Seed Money for DeGS	UT		It was clarified that the seed money for DeGS will have to be transferred into the account of the DeGS and not into the SDA bank account.
	SI RFP Release	UT	1 st Week of August	The UT has committed to release SI RFP by 1 st week of August along with Daman & Diu.
3 Daman & Diu				
	Apex Committee Meeting and SI RFP Release	UT	1 st Week of August	The UT has committed to convene the Apex committee meeting by 1 st week of August to approve the SI RFP.
	Draft SI RFP	UT	25 th July 2013	The UT to send the draft SI RFP to DeitY for feedback on 25 th July 2013.
	DeGS formation	UT	1 st week of August 2013	The UT to complete DeGS formation by 1 st week of August.
4 Arunachal Pradesh				
	Release of SI RFP	State		State is working of the SI RFP and this is work-in-progress. State to mail the RFP documents to DeitY for feedback.
	eDistrict Architecture	State	31 st July 2013	The State is reworking the alternate architecture for eDistrict due to connectivity issues of SWAN.
5 Delhi				
	DeGS formation	State		The State said that only 9 DeGS can be formed now out of the 11 districts as the two districts are newly formed and administrative infrastructure will take time to be completed.
	eDistrict Project Manager Hiring	State		State will initiate the process after receiving funds from DeitY
	SI RFP	State		The State to send SI RFP to DeitY for feedback. The SI RFP will be published in the 2 nd week of August.
	Contract with NIC – Application Development	State/DeitY	25 th July 2013	State is already in discussions with NIC for awarding the contract for application development. It was suggested that the State will share the draft contract with NIC on 25 th July 2013.
6 Karnataka				
	eDistrict Project Approval	State	15 th August 2013	Draft note for State cabinet for the approval of eDistrict project is ready and has been ratified by all the line departments except the finance department. Once approved by the finance department, it will be submitted to the State cabinet. The approval is expected by 15 th August.
	SI RFP	State		Draft SI RFP has been submitted by SPMU. The State to share the draft SI RFP with DeitY

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				for feedback. SI RFP will be published by 15 th August 2013
7	Kerala			
	eDistrict Project Manager Hiring	State		The State wants to use Akshay Center vendor for eDPM. Proposal has been sent to the Government. Approval is awaited.
	Apex Committee Meeting	State		The State is awaiting the dates of the Apex Committee meeting
	BPR of services	NPMU		DeitY pointed out that the BPR for 23 services of eDistrict can further be improved. It was discussed that a separate meeting would be held to discuss the same.
8	Manipur			
	SI RFP	State	8 th August 2013	State informed that the financial bid submission is expected by 8 th August.
	SI RFP- Clarifications of pre-bid queries	State/SPMU/NPMU	8 th August 2013	NPMU to ensure that pre-bid clarifications are approved by the State/SPMU at the earliest and bidders fulfil all requirements. Regular follow-up is to be done.
	eDistrict Project Manager Hiring	State	16 th August 2013	The State to finalize the eDPM hiring by 16 th August.
	Fund Release	DeitY		Manipur has zero UC pending. Hence file to be initiated for the release of 2 nd instalment to the State.
9	Mizoram			
	eDistrict Manager Hiring	State		State informed that the eDistrict Managers hiring process for all districts has been completed
	Services rollout	State	31 st August or early September 2013 (Pilot) / 31 st November 2013 (non-pilot)	The State informed that the pilot services would be rolled-out by 31 st August or early September. The internal target for complete rollout of eDistrict services is 30 th November 2013.
	eDistrict Project Manager Hiring	State	16 th August 2013	The State to finalize the eDistrict Project Manager hiring by 16 th August.
	Fund Release – 3 rd instalment	State		The State needs to release GOs before requesting for 3 rd instalment of funds. The State informed that GOs issued for pilot services may be replicated. State to share scanned copies of the pilot service GOs with DeitY.
	Site preparation	State		The State informed that all works related to site preparation have been completed.
10	Odisha			
	SPMU Payment	State	27 th July 2013	The State informed that all pending SPMU payments will be released by 26 th July 2013
11	Punjab			
	SI RFP	State		State informed that the corrigendum to the SI RFP has been released
	Pilot application STQC testing	State		The State informed that for the STQC testing of the pilot eDistrict application would be done in the production environment instead of creating a separate test environment over a weekend.
	National Rollout	State		The State to develop a detailed roadmap for national rollout between 1 st October 2013 to

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				31 st March 2014 and share with DeitY.
	Horizontal Connectivity	State		The State has selected BSNL to provide horizontal connectivity in the State.
	Category change from A to B	State		The State requested for change in the category status of the State on account of the creation of two new districts in the State (from 18 to 20). It was clarified that the category of the State cannot be changed at this stage. In case additional resource is required from SPMU to manage the additional districts from SPMU, the State may request to provide additional resource at the per-resource price discovered in the bid. The additional expenditure will have to be met from State's own resources.

4. The meeting ended with a vote of thanks to the Chair.

List of Attendees:

1. Sh. Gaurav Dwivedi Director (eGov) DeitY
2. Sh. Pravin Chandekar Additional Director, DeitY
3. Sh. Vishwadeep Sr. Consultant, NeGD
4. Sh. Ramendra Verma eDistrict NPMU
5. Sh. Raghunath Krishnagiri eDistrict NPMU
6. Sh. Biplab Das eDistrict NPMU
7. Sh. Amit Shukla eDistrict NPMU
8. Sh. Murad Butt eDistrict NPMU
9. Sh. Surender Singh Rana M/s Wipro SPMU Central Team
10. Sh. Parvinder Singh M/s Wipro SPMU Central Team

State / UT eDistrict teams through Video Conference

11. Assam
 - a) Sh. Sanjib Sarmah, Managing Director (i/c), AMTRON
 - b) Sh. Sandeep Ghosh, SPMU Consultant
 - c) Sh. Amartya Sen, SPMU Project Manager
 - d) Sh. Amlan Dutta, NPMU Consultant
12. Dadra and Nagar Haveli
 - a) Sh. Kamlesh Patel, Head SeMT, Daman and Diu
 - b) Sh. Nihar Sahu, Manager, Wipro
 - c) Sh. Harsha Kanak, PM, Wipro
13. Daman & Diu
 - a) Sh. Rangarajan, Head SeMT, Dadra and Nagar Haveli
 - b) Sh. Vaibhav Mehrotra, Consultant, SeMT
 - c) Sh. Ambuj Chaturvedi, PM, Wipro
14. Arunachal Pradesh
 - a) Sh. S.De Sarkar, Director, Deptt. of IT, Govt. of Arunachal Pradesh.
 - b) Sh. Arnab Sarkar, NPMU.
 - c) Sh. Nilava Das, Wipro.
 - d) Sh.Saranga Pani Bordolai, Wipro.
15. Delhi
 - a) Sh. Nikhil Kumar, IAS, Deputy Commissioner, South West Delhi
 - b) Sh. K S Bansal, Sr. System Analyst, Revenue Department, Delhi
 - c) Sh. Devendra Azad, SPMU, WIPRO eDistrict Delhi
16. Karnataka
 - a) Dr. DS Ravindran,IFS, Chief Executive Officer, Center of e-Governance, Govt of Karnataka
 - b) Sh. M. Hannan-SeMT(wipro)
 - c) Sh. Pallab Bhattacharya, NPMU
17. Kerala
 - a) Sh.P.BalaKiran IAS, Director,KSITM
 - b) Sh. Prasad Unnikrishnan,NPMU-Edistrict,Accenture
 - c) Ms. Rekha.V.Krishnan,NPMU-Edistrict,Accenture
 - d) Sh. John Clifford,SPMU-Edistrict,Wipro
 - e) Sh.Jayakumar.G,Senior Technical Director,NIC

- f) Sh. John Clifford,SPMU-Edistrict,Wipro
- 18. Manipur
 - a) Sh. Nambam Deben, Officer on Special Duty
 - b) Sh. N Kejit Singh, Informatics Officer (Grd-1)
 - c) Ms. L Satyabati Devi , Informatics Officer (Grd-1)
- 19. Mizoram
 - a) Sh. Lalthlamuana, CEO, Mizoram State eGovernance Society (MSeGS)
 - b) Sh. Zothanzauva, Network Administrator, MSeGS
 - c) Sh. Gaurav Sharma, SPMU Project Manager
- 20. Odisha
 - a) Sh. Aditya Mohapatra, OSD/ Under Secretary –IT Department Govt. Of Odisha.
 - b) Sh. Aditya Mishra, SPMU Team
 - c) Sh. Prabhupad Mohapatra, SPMU Team
- 21. Punjab
 - d) Sh. Rajnish Malhotra, Head SeMT
 - e) Sh. Manpreet Singh, Senior Consultant, SeMT
 - f) Sh. Ganesh Mittal, SPMU
 - g) Ms. Jasleen Kaur, NPMU